Faculty Instructor: Dr. Kevin Langford  
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Office Hrs: M-F 8-10am

Program/Student Learning Outcomes:
Upon completion of SFA 101 the student will be informed of the following areas and how they relate to their success

• ACADEMIC INTEGRITY
• ACCESSING AND EVALUATING INFORMATION
• CAMPUS AND COMMUNITY SERVICE OPPORTUNITIES
• COLLEGE CLASSROOM LEARNING STRATEGIES
• OVERVIEW OF UNIVERSITY RESOURCES
• PERSONAL SURVIVAL SKILLS
• SFA HISTORY, TRADITIONS, AND PRIDE
• TRUE VALUE OF A COLLEGE EDUCATION
• UNIVERSITY RULES AND PROCEDURES
• WORKING SUCCESSFULLY WITH PEERS, FACULTY, AND STAFF

CLASS READINGS AND MATERIALS: All students will receive a Keys to College Success pamphlet and a SFA 101 Freshman Success Handbook at the beginning of the semester. Information in the study sheet and handbook will be used for class discussions. Make sure you get them, read them, and understand them. You will also need a class notebook of some type.

COURSE METHODS AND ACTIVITIES: You will participate in the class in the following ways:

★ Small group discussion  
★ Whole class discussion  
★ Guest speakers  
★ Visits to campus locations  
★ Videos  
★ Games and exercises  
★ Illustrated lecture  
★ Individual conferences
GRADING PROCEDURES: SFA 101 is a graded course. Passing this course will give you one semester credit that can be used toward the total number of credits you need to graduate. The grading system is as follows:

\[
\begin{align*}
89.5 & \geq A \\
89.4-79.5% & = B \\
79.4-69.5% & = C \\
69.4-59.5% & = D \\
59.4% & < F
\end{align*}
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Events

50 points

Class Attendance. Class attendance is mandatory; therefore, please plan to attend ALL class sessions. Attendance will be taken daily. Every absence that you incur will result in a deduction 2 points from your final grade.

Outside Events: You will be required to attend four (5) outside events provided by SFA. You must provide sufficient documentation of the event of your choice. Attendance to these events will be valued at 10 points each for a total of 50 points.

Exam/Celebration

100 points

Only one exam will be given during the semester. It will include true/false, matching, multiple choice, fill in the blank, and essay items. The exam will be based on material from assigned readings and class discussion; it should not be difficult if you have done the readings and participated in classes. In addition to testing you on the course material, this exam will indicate how you perform with different types of test questions and allow your instructor to make suggestions to improve your test taking skills in other classes. There is no final exam.

Assignments

100 points

Several times during the semester you will be given an assignment to be completed using e-mail or to be turned in during class. NO LATE WORK WILL BE ACCEPTED. These assignments are intended to provide you with an opportunity to reflect on and benefit from what’s happening in college.

You will be assigned two 2-3page papers, each valued at 25 points. Formatting for the papers is as follows: 1” margins, Times New Roman, 12 pt font, and double line spacing. The due dates for the papers are indicated on the schedule below, and on those dates the paper is due at the beginning of class.

Writing for Reflection:

100 points

Five reflection entries will be made throughout the semester. If you miss a class it is your responsibility to ask for the reflection entry information.

TOTAL POINTS FOR COURSE

350 points
MAIL: Please check your SFA email account regularly. Email will be the official tool for communicating the important reminders, announcements, and further assignment directions.

CLASS RULES: Following these few rules will help to maximize the SFA 101 experience for you and your classmates:

1. Attend every class.
2. Read the assigned material, and **turn in all required work on the day it is due.** (This is because your other professors will likely not be flexible.)
3. Participate in individual and group activities and discussions.
4. Treat everyone in the class with respect and courtesy.
5. All students are expected to demonstrate professional behavior and use appropriate language.
6. PDAs, cell phones, and other electronic devices should be turned off and put away during class time.
7. Ask questions!

GENERAL STUDENT POLICIES:
The following policies apply to all students enrolled in courses at Stephen F. Austin State University.

ACADEMIC INTEGRITY (A-9.1): Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Definition of Academic Dishonesty**
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit. Please read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp)

WITHHELD GRADES (A-54): Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

STUDENTS WITH DISABILITIES: To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/)

ACCEPTABLE STUDENT BEHAVIOR
Classroom behavior should not interfere with the instructor's ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.
## SFA 101.0 Class Schedule - Fall 2019

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<th>Monday</th>
<th>Wednesday</th>
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| **Week 1, Aug 27:** Class Overview  
Syllabus, Personality survey | Aug 29: Personality survey  
Assign Paper # 1 |
| **Week 2, Sept. 3:** Learning styles survey | Sept. 5: Learning styles Interpretation; Study skills |
| **Week 3, Sept. 10:** Study skills/GPA and what it means. | Sept. 12:  
Pre health Convocation 3:00pm TODAY Sept 12 – STEM room 402  
CoSM Convocation at 4:00 p.m. Thurs Sept 13 – Kennedy Auditorium |
| **Week 4, Sept. 17:** University Rules and Procedures - | Sept. 19: AARC Overview  
Paper # 1 Due |
| **Week 5, Sept. 24:** Test Anxiety/ Exam Strategies | Sept. 26: Critical Thinking  
Journal Entry #2 |
| **Week 6, Oct 1:** Individual Sessions | Oct. 3: Individual Sessions |
| **Week 7, Oct. 8:** “Tell me something I don’t know” Alcohol Awareness Discussion (Video)  
Assign Paper #2 | Oct. 10: University Resources Overview |
| **Week 8, Oct. 15:** Sexual Attitude Discussion-Guest Speaker Jill Milem | Oct. 17: Advice from upper classmen – panel discussion |
| **Week 9, Oct. 22:** Time Management | Oct. 24: Academic Integrity: – |
| **Week 10, Oct 29:** True Value of Education | Oct 31: TBA  
Paper # 2 Due |
| **Week 10, Nov. 5** Individual Sessions | Nov. 7: Individual Sessions |
| **Week 12, Nov. 12:** TBA | Nov. 14: Health and Fitness –  
Paper # 2 Due |
| **Week 13, Nov. 19:** SFA 101 Celebration  
FINAL DAY OF CLASS FOR SFA 101.053 | Nov. 21:  
| **Week 14, Nov 26:** THANKSGIVING | Nov 28: THANKSGIVING |
| **Week 15, Dec. 3:** Study Week | Dec.5: Study Week |
| **Week 16, Dec. 10:** Finals Week… GOOD LUCK! | Dec. 12: Finals Week… GOOD LUCK! |