Stephen F. Austin State University
DeWitt School of Nursing
Nursing Capstone Course
Course Number: NUR 433
Clinical Sections: 010-014

ALL INFORMATION IN THIS SYLLABUS IS SUBJECT TO THE WRITTEN
POLICIES AND PROCEDURES OF THE SCHOOL OF NURSING, STEPHEN F.
AUSTIN STATE UNIVERSITY, NACOGDOCHES, TEXAS.

IN THE CASE OF COMMISSION, OMISSION, AMBIGUITY, VAGUENESS, OR
CONFLICT, THE POLICIES AND PROCEDURES OF THE SCHOOL OF NURSING
SHALL CONTROL.

EACH STUDENT SHALL BE RESPONSIBLE FOR ACTUAL AND/OR
CONSTRUCTIVE KNOWLEDGE OF THE POLICIES AND PROCEDURES OF THE
SCHOOL OF NURSING AND FOR COMPLIANCE THEREWITH.

THE STUDENT IS RESPONSIBLE FOR ALL INFORMATION IN THIS SYLLABUS.

This syllabus is provided for information purposes only.
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Weds: 0830-1200 and 1300-1530  
Thurs: 1300-1500  
Friday: By appointment

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Weds: 1000-1200 & 1300-1500  
Thurs: 1000-1200  
Friday: By appointment

Please call in advance as times may vary due to committee obligations, lecture time, and clinical.
All Capstone time is considered clinical; therefore, **attendance is mandatory for all activities.** Clinical absence policy applies for all capstone activities.

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<thead>
<tr>
<th>Date/Time/Room</th>
<th>Activity/Assignment/Attire</th>
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| **Aug 26** (Mon): 1500-1700, Rm 115 | Orientation; Syllabus review  
Orientation: syllabus review. Bring a copy of syllabus to class.  
**Bring receipt for HURST CODE from bookstore.** |
| **Aug 28 -30** (Wed-Friday) 0800-1700, Rm 107, Lunch break included | HURST live on-campus review: Mandatory attendance  
Bring a valid ID this day for Hurst to receive a review book. |
| **Sept. 3** (Tues): 1300-1530, Rm 115 | HURST Specialty Videos: Pediatric Nursing  
-Class: Med Calc. Quiz on D2L |
| **Sept. 3** (Tues): 1530-1630, SIM lab –GROUP B-  
(See specific schedule on D2L for your date/time) | Venipuncture Lab  
View Venipuncture Video on D2L. Wear scrubs; bring Venipuncture Check off sheet and venipuncture supplies (KIT), etc. |
| **Sept. 6** (Fri): **0830-0830-16301700**, SIM lab ALL Groups  
(See specific schedule on D2L for your date/time) | Combined Simulation with NUR 431- Cancer SIM  
Complete the Pre-Simulation Assignment and pre-sim quiz before 0830 on this day. Wear scrubs, bring stethoscope, watch, pencil, med book, etc. |
| **Sept. 10** (Tues): 1300–1530, Rm115 | HURST Specialty Videos: Maternity Nursing  
Class: No Quiz |
| **Sept. 10** (Tues): 1530–1630, SIM lab –GROUP A-  
(See specific schedule on D2L for your date/time) | Venipuncture Lab  
View Venipuncture Video on D2L. Wear scrubs; bring Venipuncture Check off sheet and venipuncture supplies (KIT), etc. |
| **Sept. 13** (Fri): (Fri): 0830-1630, SIM lab (See specific schedule on D2L for your date/time) | Skills SIM  
Watch videos on D2L as listed on the pre-SIM student instruction sheet located on D2L.  
Wear scrubs, bring stethoscope, watch, pen, med book, etc. |
| **Sept. 17** (Tues): 1200–1330, Rm115 | HURST Specialty Videos: Management of Care and Oncology II  
Class: Med Calc. Quiz on D2L. |
| **Sept. 17** (Tues): 1330-1700 SIM lab (See specific schedule on D2L for your date/time) | Skills SIM  
Watch videos on D2L as listed on the pre-SIM student instruction sheet located on D2L.  
Wear scrubs, bring stethoscope, watch, pen, med book, etc. |
| **Sept. 20** (Fri): 0830-1630, SIM lab (See specific schedule on D2L for your date/time) | Skills SIM  
Watch videos on D2L as listed on the pre-SIM student instruction sheet located on D2L.  
Wear scrubs, bring stethoscope, watch, pen, med book, etc. |
| **Sept. 24** (Tues): 1200–1600, Rm115 | **Comprehensive HESI #1. 160 questions**  
**BRING EARBUDS/HEADPHONES TO EXAM**  
Study all Live Hurst review information. Make sure to review the uncommon words/test/meds on old HESI located on D2L under Resources. |
<p>| <strong>Sept. 30</strong> (Mon.) 1000 | Clinical preference sheet due (by 1000am) in D2L drop box for students making greater than or equal to 900 on HESI #1. |</p>
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Class Details</th>
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<tbody>
<tr>
<td><strong>Oct. 1</strong> (Tues): 1300–1530, Rm115</td>
<td>Elevate Module #1</td>
<td>Before Class, go to <a href="http://www.hurstreview.com">www.hurstreview.com</a>. Logon to your account. Under “My Review” tab choose Elevate from drop down menu. Now Select the yellow “Elevate” tab on the top right of the screen. Select the “Let’s Get Started” bullet on the left side of the screen. Review each of the content areas under that bullet. Q-Cards are discussed and you are expected to make Q-Cards. The “cards” do not have to be cards and can be written out on notebook paper or whatever medium you prefer. Next, Select Module 1. Read/watch video on NCLEX Study Tip: Select All That Apply and Making Q-Cards. Make Q-Cards on upcoming content videos listed in Module 1 by utilizing your Hurst Review book. The topic videos will be viewed during class. <strong>Do Not take module 1 quiz.</strong> The quiz will be completed in class. -Class: Med Calc. Quiz</td>
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<tr>
<td><strong>Oct. 8</strong> (Tues): 1300–1530, Rm115</td>
<td>Elevate Module #2</td>
<td>Before Class, Go to <a href="http://www.hurstreview.com">www.hurstreview.com</a>. Logon to your account. Under “My Review” tab choose Elevate from drop down menu. Now Select the yellow “Elevate” tab on the top right of the screen. Choose Module 1. Review the “Learning Activities.” You may complete a Q-review Customizer quiz to help prepare you for Module Quiz that will be completed in class. Next, Select Module 2. Read/watch video on NCLEX Study Tip: Priority Questions and Making Q-Cards. Make Q-Cards on upcoming content videos listed in Module 2 by utilizing your Hurst Review book. The topic videos will be viewed during class. <strong>Do Not take Module 2 quiz.</strong> The quiz will be completed in class. -Class: Elevate Quiz, Quiz, Q-cards are due. Clinical preceptors assigned.</td>
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<tr>
<td><strong>Oct. 14</strong> (Mon.): 10am</td>
<td>Must have individual clinical schedule with preceptor posted to D2L drop box this day. Make sure you submit it to the correct drop box. If you have not scheduled your clinical day(s), submit your reason into the drop box such as preceptor does not have next month’s schedule yet. <strong>You may not schedule clinical on a university holiday.</strong></td>
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<td><strong>Oct. 15</strong> (Tues): 1300–1530, Rm115</td>
<td>Elevate Module #3</td>
<td>Before Class, Go to <a href="http://www.hurstreview.com">www.hurstreview.com</a>. Logon to your account. Under “My Review” tab choose Elevate from drop down menu. Now Select the yellow “Elevate” tab on the top right of the screen. Choose Module 2. Review the “Learning Activities.” You may complete a Q-review Customizer quiz to help prepare you for Module Quiz that will be completed in</td>
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class. Next, Select **Module 3**. Read/watch video on NCLEX Study Tip: Calculation Questions and Making Q-Cards. Make Q-Cards on upcoming content videos listed in Module 3 by utilizing your Hurst Review book. The topic videos will be viewed during class. **Do Not take Module 3 quiz.** The quiz will be completed in class.
- Class: Elevate Quiz, Med Calc. Q-cards are due.

<table>
<thead>
<tr>
<th>Oct. 16 (Wed.) – ALL Groups</th>
<th>*** Hospital Clinicals Start ***</th>
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<tbody>
<tr>
<td>Oct. 17 (Wed.) – 0830-1700, SIM lab– (See specific schedule on D2L for your date/time)</td>
<td>Med-Surg SIM Complete Med-Surg. pre-SIM assignment on D2L. Wear scrubs, bring stethoscope, watch, pen, med book, etc.</td>
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</table>
| **Oct. 22 (Tues): 1300–1530, Rm115** | Elevate Module #4 **Before Class**, Go to www.hurstreview.com. Logon to your account. Under “**My Review**” tab choose **Elevate** from drop down menu. Now Select the yellow “Elevate” tab on the top right of the screen. Choose **Module 3**. Review the “Learning Activities.” You may complete a Q-review Customizer quiz to help prepare you for Module Quiz that will be completed in class. Next, Select **Module 4**. Read/watch video on NCLEX Study Tip: Ordered Response and Making Q-Cards. Make Q-Cards on upcoming content videos listed in Module 4 by utilizing your Hurst Review book. The topic videos will be viewed during class. **Do Not take Module 4 quiz.** The quiz will be completed in class.
- Class: Med Calc. Quiz on D2L, Elevate Quiz, Q-cards are due. |
| Oct 23. (Wed.) – 0830-1700, SIM lab– (See specific schedule on D2L for your date/time) | Med-Surg SIM Complete Med-Surg. pre-SIM assignment on D2L. Wear scrubs, bring stethoscope, watch, pen, med book, etc. |
| **Oct 24 (Thurs.) – 0830-1700, SIM lab– (See specific schedule on D2L for your date/time)** | Med-Surg SIM Complete Med-Surg. pre-SIM assignment on D2L. Wear scrubs, bring stethoscope, watch, pen, med book, etc. |
| **Oct. 29 (Tues): 1300–1530, Rm115** | Elevate Module #5 **Before Class**, Go to www.hurstreview.com. Logon to your account. Under “**My Review**” tab choose **Elevate** from drop down menu. Now Select the yellow “Elevate” tab on the top right of the screen. Choose **Module 4**. Review the “Learning Activities.” You may complete a Q-review Customizer quiz to help prepare you for Module Quiz that will be completed in class. Next, Select **Module 5**. Read/watch video on NCLEX Study Tip: Hot Spot Questions and Making Q-Cards. Make Q-Cards on upcoming content videos listed in Module 5 by utilizing your Hurst Review book. The topic videos will be viewed during class. **Do Not take Module 5 quiz.** The quiz will be completed in class.
- Class: Elevate Quiz, Q-cards are due.
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Instructions</th>
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| **Nov. 5** (Tues): 1300–1530, Rm115 | Elevate Module #6  
**Before Class**, Go to [www.hurstreview.com](http://www.hurstreview.com). Logon to your account. Under “My Review” tab choose Elevate from drop down menu. Now Select the yellow “Elevate” tab on the top right of the screen. Choose Module 5. Review the “Learning Activities.” You may complete a Q-review Customizer quiz to help prepare you for Module Quiz that will be completed in class. Next, Select Module 6. Read/watch video on NCLEX Study Tip: Multimedia, NCLEX Questions and Making Q-Cards. Make Q-Cards on upcoming content videos listed in Module 6 by utilizing your Hurst Review book. The topic videos will be viewed during class. **Do Not take Module 6 quiz.** The quiz will be completed in class on Monday, April 15 after your other course’s exam.  
-Class: Elevate Quiz, Q-cards are due. |
| **Nov. 11** (Mon.): 10-12 After 431 Exam, Rm115 | Elevate Module Follow-up  
**Before Class**, Go to [www.hurstreview.com](http://www.hurstreview.com). Logon to your account. Under “My Review” tab choose Elevate from drop down menu. Now Select the yellow “Elevate” tab on the top right of the screen. Choose Module 6. Review the “Learning Activities.” You may complete a Q-review Customizer quiz to help prepare you for Module Quiz that will be completed in class.  
-Class: Elevate Quiz. |
| **Nov. 12** (Tues.) - 12:00–1500, Rm115 | Review all Q-cards and module 1-6 quizzes (section 6) prior to the Q-review test. Try to complete one Q-review test as practice prior to 1st Q-review in class test. Do not take more than 1 practice Q-review. Access the Q-review practice by going to [www.hurstreview.com](http://www.hurstreview.com). Logon to your account. Under “My Review” tab choose Q-review. Listed are the 4 Q-review attempts. Click "begin" to access one of the 4 attempts. Q-Review Quiz # 1 will be taken in class for a grade and you may use your Q-card notes during this quiz.  
125 question Quiz over all HURST review and Elevate content. |
| **Nov. 19** (Tues.) - 12:00–1500, Rm115 | Q-Review Quiz #2 No q-cards/notes may be used during this test.  
125 question Quiz over all HURST review and Elevate content. |
| **Nov. 22** (Fri.) 7pm | Last Day for N433 Clinicals to complete by 7pm. |
| **Dec. 2** (Monday.) 1000 | **ALL CLINICAL PAPERWORK DUE by 10am.** |
| **Dec. 2 - 6** (Thur.) ALL GROUPS | Clinical Evaluations for all 4th semester courses. University and Typhon evaluations. Specific instructions TBA. |
| **Dec. 10** (Tues.) - 1200–1600, Rm115 | ****HESI Comprehensive Exam #2 ****  
**BRING EARBUDS/HEADPHONES TO EXAM**  
Review all Elevate module information and quizzes. Make sure to review the uncommon words/test/meds on old HESI located on D2L under Resources. |
Textbooks and Materials

**Required:** Purchase of *Hurst Code for Capstone N433* from the bookstore. Receipt proving purchase must be shown to instructor the first day of class to receive code.

All textbooks, CD’s, and other required learning materials from previous semesters.

An NCLEX-RN review book of choice

Course Description

This course builds upon previous, concurrent, and prerequisite courses. This practicum provides students with the opportunity to apply critical thinking, nursing theory, research, and practice to clinical decision-making with clients of diverse spiritual, ethno-cultural, and socioeconomic backgrounds. The course is designed to evaluate and strengthen student readiness to practice as an entry-level nurse. Emphasis is placed on meeting client and family needs, providing holistic nursing care across the life span, and the nurse’s role in addressing associate legal, ethical and economic issues in conjunction with the interdisciplinary healthcare team.

Placement/Rationale

Second Semester Senior Year
Builds on previous nursing courses

Credit Hour Distribution

2 credits (6 clinical practicum per week)
This course typically meets once a week on average of 6 hours for a total of 90 clinical hours. Weekly medical calculation and/or quizzes are given and the course has multiple comprehensive exams. Preparation for clinical activities is required. Clinical activities consist of skills lab, multiple simulations, and precepted clinical hours in a hospital setting.

90 total clinical hours
   24 hours NCLEX-RN review
   24.5 hours Elevate learning module and course content
   25 hours precepted clinical and evaluation
   16.5 hours Lab/simulation (pre and post activity included)

Pre/Co-Requisites

Pre-requisites: NURS 406, 407, 408
Co-requisites: NURS 430, 431, 432
Program Learning Outcomes

1. Apply knowledge of the physical, social, and behavioral sciences in the provision of nursing care based on theory and evidence based practice.
2. Deliver nursing care within established legal and ethical parameters in collaboration with clients and members of the interdisciplinary health care team.
3. Provide holistic nursing care to clients while respecting individual and cultural diversity.
4. Demonstrate effective leadership that fosters independent thinking, use of informatics, and collaborative communication in the management of nursing care.
5. Assure responsibility and accountability for quality improvement and delivery of safe and effective nursing care.
6. Serve as an advocate for clients and for the profession of nursing.
7. Value continuing competence, growth, and development in the profession of nursing.

General Education Core Curriculum Objectives/Outcomes
None

Student Learning Outcomes - Course

At the end of the course, the student will:

1. Apply concepts and knowledge to successfully pass a Standardized Comprehensive Exam with a pre-determined benchmark.
2. Apply knowledge of the physical, social and behavioral sciences in the provision of nursing care based on theory, research and evidence-based practice.
3. Deliver nursing care within established legal and ethical parameters in collaboration with clients and members of the interdisciplinary health care team.
4. Provide holistic nursing care to clients while respecting individual and cultural diversity.
5. Demonstrate effective leadership that fosters independent thinking, use of informatics, and collaborative communication in the management of nursing care.
6. Assume responsibility and accountability for quality improvement and delivery of safe and effective nursing care.
7. Serve as an advocate for clients and for the profession of nursing.
8. Demonstrate continuing competence, growth, and development in the profession.

Student Learning Outcomes- Elevate Module

At the end of the Elevate module the student will:

1. Acquire additional strategies to understand and apply the Hurst core content knowledge and testing skills necessary to pass the NCLEX®-RN on their first attempt.
2. Develop and refine critical thinking skills and clinical reasoning.
4. Employ an understanding related to the provision of safe, client-centered care in the health care arena.
5. Understand the role of entry level RN’s into practice.
6. Utilize the use of technology for individual learning and content mastery.

**Differentiated Essential Competencies (DEC’s)**

The Richard and Lucille DeWitt School of Nursing prepares graduates to demonstrate the *Differentiated Essential Competencies of Graduates of Texas Nursing Programs Evidenced by Knowledge, Clinical Judgments, and Behaviors (DECs)*. The competencies are based upon the preparation in the program of study. In nursing education, the DEC’s serve as a guideline and tool for curriculum development and revision, a tool for benchmarking and evaluation of the program, and statewide standard to ensure graduates will enter practice as safe and competent nurses. The DECs are incorporated into every course in the SON to ensure uniformity and continuity of standards. Please refer to the Texas BON website for additional information [http://www.bon.texas.gov](http://www.bon.texas.gov)

**Course Requirements**
A course average of 75 is required to pass the course.

**Course Calendar**
See pages above for Clinical on Campus dates and time. Clinical with preceptor will be individualized.

**Grading Policy**
Students will receive a letter grade for this course as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
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<tbody>
<tr>
<td>Comprehensive HESI Exam #1 (conversion score)</td>
<td>30%</td>
</tr>
<tr>
<td>Comprehensive HESI Exam #2 (conversion score)</td>
<td>40%</td>
</tr>
<tr>
<td>Clinical application &amp; Pre clinical activities</td>
<td>20%</td>
</tr>
<tr>
<td>Med Calc. quizzes, Elevate module quizzes,</td>
<td></td>
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<tr>
<td>pre-SIM/SIM quizzes and Q-cards.</td>
<td></td>
</tr>
<tr>
<td>Q-Review exam #1</td>
<td>5%</td>
</tr>
<tr>
<td>Q-Review exam #2</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
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**Grading Scale**
- A=90 – 100
- B=80-89
- C=75-79
- F=less than 75

Rounding of grades is confined to the final course grade.
- Grades on individual exams (including comprehensive or HESI), assignments, quizzes, and projects are recorded in the gradebook (D2L) in their original form without rounding.
- Final course grades are rounded to the closest whole number using the 0.5 math rule and using one decimal point to the right of the whole number. If the final course grade is not a whole number, the following rounding rules apply:
  a. If the decimal attached to a whole number is 0.5 or greater, then round up to the next whole number (equal to or greater than 85.50 = 86)
  b. If the decimal attached to a whole number is less than 0.5, then round down to the previous whole number (equal to or less than 85.49 = 85).

Late work will not be accepted without prior approval from instructors.

**Quizzes and assignments** – medication Calculation quizzes and other graded quizzes/assignments; no make-up allowed unless approved by instructor in advance.

**Attendance**

Attendance will follow the School of Nursing Clinical Absence Policy. As a clinical course, all assigned hours are required.

**Exams**

Attendance is mandatory. The only excused absence is one related to illness of self, death of immediate family member or significant other, the result of a catastrophic event, or any event approved by the instructor. If so directed by the instructor, the student must send a written excuse from the professional health care provider. If the absence is not excused, a zero (0) will be received for the exam. See School of Nursing Absence from Exam Policy.

In the event that a student must be absent for an exam, the student must:
1. Notify the instructor prior to the exam;
2. Contact the instructor within two (2) days following the exam, in order to make arrangements to take the exam. If the student has an excused absence from an exam, the instructor has the option of requiring a make-up exam or increasing the percentage of the points of another test.

**Academic Integrity**

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Definition of Academic Dishonesty**

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a
component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one’s own work then, in fact, it is least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an internet source or another source; and (3) incorporating the words or ideas of an author into one’s paper without giving the author due credit.

Please read the complete policy at [http://www.sfasu.edu/policies/](http://www.sfasu.edu/policies/)

**Withheld Grades (Course Grades Policy)**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities**

To obtain disability related accommodations, alternated formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004/ 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices/](http://www.sfasu.edu/disabilityservices/).

**All students are responsible for the Policies and Procedures of the School of Nursing. These can be found online at [http://www.sfasu.edu/academics/colleges/sciences-math/nursing/student-resources/nursing-policies](http://www.sfasu.edu/academics/colleges/sciences-math/nursing/student-resources/nursing-policies)**

**Clinical Supervision Limit**

This course uses the preceptor model of twenty four students per clinical instructor. Each student will be assigned to an RN preceptor in the clinical area.

**Clinical Evaluation Tool**

The preceptor will complete the Preceptor Clinical Evaluation Tool at the end of each clinical day. The forms will be turned in to your instructor at the completed of clinical and will be added to your permanent file.
The Preceptor Clinical Evaluation Tool is available on D2L. It is the responsibility of the students to have the tool completed.

**Clinical Expectations**

1. All students are expected to be present at each clinical and are responsible for all materials presented there. Social conflicts and work are inexcusable.
2. Demonstrate continual development of critical thinking skills, in-depth application of nursing process and clinical expertise.
3. Complete clinical hours (Clinical hours are those hours spent with clients assessing, planning, implementing, and evaluating in the health-care setting, those in case studies, in the simulation lab and other assignments given clinical credit). **Total clinical absences not to exceed 10%**. Absences for any reason over 10% (1 clinical day) must be petitioned with the Student Affairs Committee using the Petition form found online. See Clinical Absence Policy for more details.
4. Missed clinical hours related to illness **require a visit to the SFA clinic or your private provider and a note from the health care provider**. Please, do not come to clinical with fever.
5. Arrange conferences with the instructor to discuss progression, processes, and clinical experiences as needed.
6. Exercise punctuality to all clinical and agency assignments.
7. Make up missed clinical hours at discretion and timing of instructor and preceptor.
8. If unable to make clinical times please call instructor and clinical site **at least one hour prior to clinical time**.
9. Provide care for clients in accordance with Texas Standards of Nursing Practice Act 217.11.
10. Wear SFASU nursing uniform with name pin and maintain SFA nursing dress code policy in clinical setting.
11. Wear hair off collar, contained, and in a moderate style.
12. Wear makeup only in moderate amounts.
13. Do not wear perfume, cologne, aftershave at clinicals.
14. Discipline self to prohibit use of slang and expletives in the clinical setting.
15. Do not use cell phones is clinical setting.

**Additional Responsibilities:**

1. **Arrive at the clinical site on time with all needed supplies/equipment and paperwork.**
2. Apply safe care according to the Nurse Practice Act and SFASU School of Nursing Policies and Procedures
3. Notify primary nurse immediately in the event of an emergency or change in patient condition.
4. Verify all medications and procedures with your clinical preceptor prior to giving all medications or performing procedures and follow-up with same nurse/instructor after completion of task.
5. All procedures (such as IV insertion, catheter insertion and dressing changes) must be completed under the direct supervision of the clinical preceptor.
6. Actively pursue skills and experiences with primary nurse/preceptor. You should not be sitting with nothing to do or bored.
7. Turn in all work as directed in this syllabus.
8. You are to remain at the clinical site during normal operation hours.

**Clinical Absences:**

In case of illness or emergency it is the RESPONSIBILITY of the students to notify the instructor and the agency if unable to attend clinical. For clinical sites, please phone as soon as they open. Phone numbers are available on provider information sheets on D2L. To be an excused absence, the student must also be excused directly by the clinical instructor.

**Unexcused absences will result in a clinical F day.** Unexcused absences are defined as any absence that was not cleared with the instructor prior to the clinical experience, or any absence not directly related to illness of self or death of immediate family member or significant other. All course meetings, tests, skills, and simulations are considered clinical.

Absence from the clinical area exceeding 10% will result in a clinical failure. However, if the absences are excused, the student may be able to petition to remain in the course.

**Clinical Failure –**

Receiving more than two (2) failed days (2 “F” days) in the clinical component of the course. The following represent one (1) failed day each:

1. Failure to provide care for clients and families in accordance with the Texas Standards of Nursing Practice Article 217.11.
2. Failure on each clinical day of each week to be prepared for assigned area and to be able to discuss the assigned client(s)/family(ies) in a holistic manner.
3. Failure to successfully complete any clinical assignment by the assigned date/time.
4. Substantiated complaints or unsatisfactory preceptor evaluation from a preceptor or agency can be a clinical failure.
5. Failure to take advantage of opportunities at various clinical sites (i.e. having to be asked to go with doctors or nurses, studying instead of being attentive to patient care, including not keeping up with the nurse etc.).

**Requirements for passing clinical:**

To receive a satisfactory clinical grade, the nursing student must:

1. Adhere to the policies stated in the student handbook, SON policies, and this syllabus.
2. Receive a grade of “S” (satisfactory) on all behaviors outlined on the clinical summative evaluation form.
3. Give a satisfactory demonstration of all selected clinical skills.
4. Give satisfactory performance in all oral and written work and complete any prescribed remediation.

**Reminder:** Students may not receive more than 2 clinical “F” days and receive a passing grade in the course.