Applied Lesson Syllabus: MUP 119 046/MUP 129 046/MUP 319 046/MUP 329 046  
Fall 2019  
Dr. Charles Gavin  
Office hours 8-9 Monday-Friday

Attendance

You are expected to attend every scheduled lesson. Please arrive physically and mentally prepared to play. Lessons missed due to excused illness and school-approved travel will be rescheduled. Repeated unexcused absences and/or poorly prepared lessons will likely result in you being removed as music major. Should you encounter any problems that would lead to missing a scheduled lesson, please contact us in advance!

Grading procedures

Grading of the applied lesson is highly subjective by nature. A majority of the weight of the semester grade will be based on lesson preparation and musical growth. Your progress will be judged on the basis of growth, improvement in basic musical skills, completion of assigned materials and work on daily drills as assigned. You are also expected to actively participate in studio class. This is a “lab” for the applied lesson. You will perform several times in studio class during the semester.

Preparation and performance on the studio recital will be graded. Primary factors upon which you will be graded are: lesson preparation; attitude; musical improvement; studio participation and material completed.

Minimum daily individual practice time should equal the number of credit hours you receive for the applied lesson. Performance majors are expected to practice at least three hours per day.

Assigned percentages:
60%: Weekly lesson grade using the following scale

   A: 90-100% of assigned materials completed  
   B: 80-89% of assigned materials completed  
   C: 70-79% of assigned materials completed  
   D: 60-69% of assigned material completed  
   F: 50% or less of assigned material completed

20%: Studio recital performance
10%: Studio recital preparation (timely rehearsal schedules, communication with pianist, etc.)
10%: Listening Journal/Practice log as assigned

Recital Attendance

Attendance at recitals by members of the horn studio and designated faculty recitals is required. You must make me aware of any conflicts before the event. Your semester grade will be lowered five points for each missed event. Required recitals will be posted at my office and sent via email.
Course Objectives/Learning outcomes

- Applied lessons will be structured to introduce you to the study materials and solo literature for the horn. Emphasis will be on teaching the fundamentals of horn performance and pedagogy.
- You will cover the following fundamentals:
  - Scale study: The student will perform scales as assigned by memory.
  - Flexibility studies: The student will demonstrate flexible performance on the horn.
  - Accuracy studies: The student will demonstrate the ability to perform within reasonable expectations of pitch accuracy.
  - Range development: The student will demonstrate reasonable progress in performing through a three-octave range.
  - Technical etudes: The student will demonstrate technical proficiency by completing assigned technical studies.
  - Legato studies
  - Musical preparation of literature
  - Musical interpretation
  - Rhythmic fundamentals: The student will perform with absolute rhythmic accuracy in all studies and solos.

Juries
Juries are generally conducted on the last two days of dead week and first two days of finals week. You will play for the brass faculty and receive commentary from each. Jury requirements will consist of a solo and a composition, which you will prepare without my assistance. **Take the jury seriously.** While there is no percentage of your final grade assigned to the jury, you cannot receive more than one letter grade higher or lower than your composite jury grade.

Office Hours
8:00 - 9:00 M-F
More hours will be announced once classes begin and lessons have been scheduled.

Lesson Expectations
Be on time, be warmed-up and ready to work. In order for the lesson to be successful, it is your responsibility to be prepared. Accordingly, excuses such as these will not be tolerated:

- I did not have time to practice. (MAKE TIME…THIS IS A CLASS!!)
- I was involved with social/service organizations.
- I played too much in marching band.
- I had to work. (SO DO I!)
- I left my music at home.

This attitude is insulting to any teacher! At any time you have not prepared assigned material, you will be invited to a practice room and be given an F for that lesson. There will be lessons where we do not get to all the assigned material; it is still your responsibility of prepare ALL assignments.

**DO NOT RESCHEDULE LESSONS!!!**

Grading Expectations:
A: Prepared and successfully passed all or most assigned materials and literature without major problems.
B: Somewhat prepared and passed all or most assigned materials and literature with minor problems.
C: Prepared a majority of the material and literature and passes some but not all of the assignments.
D: Prepared only some of the material and has many problem areas; does not pass the assignments.
F: Did not prepare any material or skipped a lesson.

**STUDIO RECITAL PREPARATION**

Your requirements are as follow:

- Have your music no later than two weeks after assigned
- Meet with your accompanist at least two weeks prior to the recital
- Play with the accompanist for me at least seven days prior to the recital.
- Studio Recital Preparation and Performance Requirements
- You will purchase your assigned solo.
- You will be assigned an accompanist.
- You must contact and begin rehearsals with your accompanist one month prior to the recital date.

**You must be heard with your accompanist at least one week prior to your scheduled performance. Failure to meet this requirement will result in you not performing on the studio recital and your grade for lessons will reflect such.**

Please note that preparation is a portion of the Studio Recital grade. Failure to meet any of the above requisites will result in lowering your grade.

**Dates**

**Thursday, November 13. 6:00 and 7:30 Cole**

**Required:**

- Metronome
- Tuner
- Assigned study and performance materials
- Three-ring binder for studio class (will be graded on hand-outs and assignments)!!
- Drone

**Expected time commitment**

**Applied Instruction-MUP 119/319:** One semester hour credit; two one-hour class meetings per week. Students are expected to practice assigned materials individually that may include etudes, exercises, daily routines, ensemble music, and/or solos two hours daily, six days per week for a total of twelve hours of outside preparation each week for fifteen weeks. Students are also expected to attend or perform in required recitals, upper levels, and/or juries which is typically an additional five to ten hour time requirement during the fifteen week semester.

**Applied Instruction-MUP 129/329:** Three semester Hours Credit, one hour instruction per week plus one hour studio class or convocation weekly. Students are expected to practice assigned materials individually that may include etudes, exercises, daily routines, ensemble music, and/or solos four hours daily, six days per week, for a total of twenty-four hours of outside preparation each week for fifteen weeks. Students are also expected to attend or perform in required recitals, upper levels, and/or juries which is typically an additional five to ten hour time requirement during the fifteen week semester.

**Communication**

Your SFA e-mail address will be used for communication. Make it a habit to check my door regularly as well. Also, SFA horn studio group on Facebook will be used; check it regularly!

**Academic Fraud and Cheating**
There is a no-tolerance policy on this subject. Any students suspected and proven using old tests, copying on exams, copying out-of-class assignments will be dropped from the class with a failing grade. Review the University policies on this in the student handbook (bound or online edition). Beware of plagiarism! This is academic fraud and cheating!

Should you have the need for any special adaptation for the course, please see me.

Acceptable Student Behavior

Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

SFA is accredited by the Southern Association of Colleges and Schools Commission on Colleges, and we are required to comply with SACSCOC standards. In addition, the 209 Texas Legislature passed a bill designated HB-2504 that mandates all public institutions of higher learning in the State of Texas make available to the public certain information concerning undergraduate academic programs. The bill mandates that class syllabi and instructor-of-record CVs be readily accessible on the institution’s website. The documents must be posted by the 7th day after the beginning of the semester. Consult with your department for the posting procedures and deadlines. The information below is provided by Academic Affairs as a guideline for what is required by our standards for inclusion in your course syllabus (see: http://www.sfasu.edu/acadaffairs/118.asp and find the two syllabus templates):

Academic Integrity

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit. Please read the complete policy at http://www.sfasu.edu/policies/student_academic_dishonesty.pdf

Withheld Grades in Course Grades Policy (5.5)

At the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for the same course in future semesters the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Should you need any special accommodations, please contact me!