I. Course Description:
For music majors in music degree program. Placement audition required. May be repeated for credit. May not be taken for audit.

II. Course Objectives:
   a. To develop the highest standards of personal musicianship and performance ability.
   b. To develop pedagogical concepts and material.
   c. To develop effective communication skills.
   d. To provide a broad knowledge of repertoire.

III. Attendance Policies:
   Lessons
   Attendance at the weekly private lesson is absolutely mandatory. In case of severe illness or emergency please notify Dr. Chapa at (512)466-1467. It is the responsibility of the student to notify the instructor of an absence at least 24 hours in advance.
   Juries, Upper-levels, Studio Recitals (if you are performing)
   An unexcused absence will result in lowering the student’s grade (10 points)
   Free pass
   The instructor may approve one “free pass” or excused lesson each semester. A “free pass” is intended to help the student when the student feels unprepared for a lesson due to a lot of homework, concerts, tests, etc. The free pass is worth 50 minutes. The pass may not be taken until the sixth week of classes and not during TMEA week*. A request for a free pass must be made at least 24 hours before a lesson!
   Performances (if you are attending as an audience member)
   Attendance at all euphonium and trombone concerts, recitals and events is mandatory unless excused by Dr. Chapa. Each unexcused absence will result in lowering the student’s grade (5 points per absence). Guest artist clinics and recitals may be required as they occur. Attendance at all other Brass Department recitals, Guest Artist clinics and performances are strongly encouraged.

IV. Practice:
   **Applied Instruction-MUP 119/319:** Two semester Hours Credit, one hour instruction per week plus one hour studio class or convocation weekly. Students are expected to practice assigned materials individually that may include etudes, exercises, daily routines, ensemble music, and/or solos two hours daily, six days per week for a total of twelve hours of outside preparation each week for fifteen weeks. Students are also expected to attend or perform in required recitals, upper levels, and/or juries which are typically an additional five to ten hour time requirement during the fifteen week semester.
Applied Instruction-MUP 129/329: Three semester Hours Credit, one hour instruction per week plus one hour studio class or convocation weekly. Students are expected to practice assigned materials individually that may include etudes, exercises, daily routines, ensemble music, and/or solos four hours daily, six days per week, for a total of twenty-four hours of outside preparation each week for fifteen weeks. Students are also expected to attend or perform in required recitals, upper levels, and/or juries which are typically an additional five to ten hour time requirement during the fifteen week semester.

Helpful hints:
1. Phone in AIRPLANE MODE and set a timer for 20 - 30 minutes
2. Use a metronome
3. Use a tuner and drones
4. Practice what you cannot play
5. Approach problems from several different angles and
6. Create solutions and allow for creativity
7. RECORD YOURSELF and listen critically
8. Listen to great performers
9. Attend live performances
10. Remember: The simplest ideas work best
    When things are not working sometimes the best thing to do is to “Just Play”

V. Lesson Recording:
Recording private lessons is strongly encouraged and may be recorded on your own equipment.

VI. Scales:
Students who have not completed the upper level requirements will take the scale exam at the end of each semester. The scale patterns for the exam will be set at the beginning of the semester and are to be memorized.
Upper Levels*
- Students should plan to play an upper level barrier exam at the end of their fourth semester. Transfer students who have had four semesters (8 hours) of lessons should plan to take this exam upon entering SFA. Passing this barrier will allow you to continue as a music major and enroll in upper level lessons and ensembles. Upper level requirements will consist of knowing your major and 3 forms of minor scales by memory as well as a solo with piano accompaniment (not memorized). Students will be asked to play 16 scales that are listed on a sheet of paper. The instrumental faculty judges this, and the students must pass with a quorum. Results will be tabulated and then students will be notified of the results by the following day. Upper Level exams are usually given during the week of finals at the end of each semester. A student has two tries to pass upper levels.

VII. Required Equipment/Books:
   a. Metronome
   b. Tuner and Drone (Tonal Energy)
   c. Mouthpiece visualizer
   d. Breathing tube
See Dr. Chapa for information on these items

The following books will provide the basis of your lesson materials. Additional study material may be required dependent on individual lesson needs. Every student should have all the assigned materials by the third lesson.

**Etude Books:** (Individual Assignments will be made from this list)
- Arban, Complete Method for Euphonium and Trombone (any complete edition)
- Bellson, Modern Reading in 4/4
- Blahzevich, Clef Studies
- Blume, 36 Studies for Trombone
- Bordogni/Rochut, Melodious Etudes for Trombone Vol. 1-3
- Clarke/Gordon, Technical Studies for Bass Clef Instruments
- Kopprasch, 60 Etudes for Trombone Vol. 1 and 2
- Tyrell, 40 Progressive Studies for Trombone
- Uber, 22 Etudes for Euphonium
- Voxmen, Selected Studies for Baritone

**Duet Books:** (Individual Assignments will be made from this list)
- Amsden’s, Practice Duets
- Alessi/Sachs, 14 Duets for Trombone
- Blume, Duets for Two Trombones Vol. 1 and 2
- Telemann, Six Canonic Sonatas
- Voxman, Selected Duets Vol. 1 and 2

(I recommend ordering online from sheetmusicplus, hickeysmusic, justforbrass, amazon, and or euphonium.com)

**VIII. Juries:**
- Each student is expected to perform a jury consisting of two contrasting selections from a solo or etude. Substitutions may be made at the instructor’s discretion.
- An unexcused absence will result in lowering the student’s grade 35 points.
  (25 for the jury and 10 for the absence)
- All students must provide copies (3) of the music (in order) or they will not be allowed to perform.

**IX. Recitals:**
ALL LOW BRASS STUDENTS ARE REQUIRED TO ATTEND ALL BRASS RELATED ACTIVITIES (as noted by the professor). Attendance will be taken at each event. All absences must be approved by the teacher and each unexcused absence will result in lowering the student’s grade (5 points per absence).

**X. Grading Policy:**
  a. Attendance
     - One unexcused absence will lower the grade one level
     - Three tardies = one unexcused absence (no free pass) and each additional tardy is counted as an unexcused absence
     - Three unexcused absences will result in failure of the course.
b. Grades are divided into three categories
   1. Performance during lessons (weekly grade) 50%
   2. Performance exam 25%
   3. Jury/Upper level exam/degree or substitute recital 25%
      (an unexcused absence for a jury, ULE, or recital may result in failing the course)

Grading descriptions:
   A = superior performance, superior jury perfect attendance at lessons, participation in master classes, recitals etc. Superior and outstanding musical progress.
   B = excellent performance, excellent jury performance, excellent participation in master class. Excellent musical progress.
   C = Average to good performance, some participation in master classes, good progress throughout the semester. Average jury performance
   D = Low performance, attendance and/or attitude problems, little or not participation in master classes and other brass activities. Unacceptable jury performance.
   F = Failure of the class due to attendance, lack of preparation, practice, performance ability or other factors

c. Behavior
   As a student, you are continuously representing our institution and therefore expected to behave in a professional manner throughout your collegiate career (in and outside of lessons*). If any student shows a consistent pattern of disrespectful, irresponsible, and/or inappropriate behavior, action may be taken at the professor’s discretion.

d. Studio Recitals
   If you wish to play a solo with piano accompaniment: all piano parts must be submitted to Dr. Chapa with a note including your name, cell phone number, email, (and selected movements) before the deadline set at the beginning of each semester. If you fail to comply, your overall lesson grade will be lowered 5 points. Additionally, if a student does not comply with the staff accompanist policy, they will not be allowed to play on the recital or will perform unaccompanied. Not following the staff accompanist policy may also result in 5 point off of the student’s final lesson grade.

e. Extra Credit
   Extra credit opportunities will be made available at the student’s request however, students are only eligible to receive extra credit between the fifth and twelfth week of classes.

XI. Office Hours/Communication:
Office Number: 289
Office Hours: By appointment
Note: If you have any questions or concerns please email me and reserve phone calls and text messages for emergencies only.

XII. University Polices:
   · Two Strikes—You’re Out
   · Make sure you are familiar with the “two strikes you’re out policy” in the school of music. Music majors have two tries for each class required in their major. In short, if a class is
failed twice, that student will no longer be allowed to continue as a music major. (Also, the third try is charged out-of-state tuition rates.)

- It is imperative that you do not drop classes if at all possible. The state now only allows six classes to be “dropped”. Also, even dropped classes add to your collective limited in-state tuition rate hours (attempted hours).

- Hours Over your Degree Plan
  - Providing that you pass your classes the first time and don’t drop them, you should not have trouble with reaching the out-of-state tuition and you should still be able to participate and enroll in lots of minor ensembles with no problem. Also remember that music electives are required; these can be fulfilled with small ensembles. You are allowed thirty hours over your degree plan, however you just need to have one in-state hour left over to get in-state tuition in your last semester.

- Academic Integrity (A-9.1)
  - Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.
  - Definition of Academic Dishonesty
    - Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.
    - Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

- Withheld Grades
  - At the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

- Students with Disabilities
  - Please read the entire policy:
    - http://www.sfasu.edu/policies/academic_accom_stu_disab.asp