HMS 236P.649 Child Development Practicum
School of Human Sciences
SFASU Spring 2018

<table>
<thead>
<tr>
<th>Instructor:</th>
<th>Office: EDAN 132</th>
<th>Office Hours: Monday &amp; Wednesday 8:30-11 or by appointment.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hyunsook Kang, Ph.D.</td>
<td>Phone: 936 468-2975</td>
<td></td>
</tr>
<tr>
<td>Classroom: Hybrid</td>
<td>Class Schedule: Hybrid Face to face meeting in January 30th and March 6th at Head Start</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mail: Only through D2L</td>
<td></td>
</tr>
</tbody>
</table>

Prerequisites: None    Credit Hours: 1Credit

I. Course Description: 1 semester hour, 2 hours lab per week. Observation and participation in the early childhood laboratory setting. Content relates specifically to HMS 236. Laboratory must be taken concurrently with HMS 236.

II. Intended Learning Outcomes/Goals/Objectives:

This course supports the vision, mission, and core values of the College of Education which is to prepare competent, successful, caring, and enthusiastic professionals dedicated to responsible service, leadership, and continued professional and intellectual development. The course enhances student learning in the area of child development and serves as one of the foundation courses in the Child and Family Development Program in the Department of Human Sciences, and aligns with the standards of the National Council on Family Relations and the National Association for the Education of Young Children to promote learning and understanding of child development and family relationships.

Program Learning Outcomes

1. Learners will identify social & cultural influences affecting family life.
2. Learners will recognize healthy and unhealthy characteristics pertaining to family relationships.
3. Learners will apply appropriate practices based on theories of human growth and development to individuals and families.
4. Learners will apply strategies based on the child’s age/stage of development to promote effective developmental outcomes.
5. Learners will develop culturally-competent educational materials and learning experiences.
6. Learners will demonstrate professional behaviors that are reflective of ethical standards and practice.
Student Learning Outcomes
Upon successful completion of the course, the student will:

1. Be able to identify and describe developmentally appropriate individual and group learning experiences for infants, toddlers, and preschool age children.

2. Be able to identify and provide developmentally appropriate examples of children’s use of language for toddlers and preschool age children.

3. Be able to identify skills and play behaviors that are characteristics of infants, toddlers, and preschool age children which includes physical development, cognitive development, language development, and social/emotional development.

The course prepares students seeking certification in Family & Consumer Sciences to meet Texas Standard III: The family and consumer sciences teacher understands human growth and development, parent/guardian/educator roles and responsibilities, and career opportunities in human development, education, and service.

III. Course Assignments, Activities, Instructional Strategies, use of Technology:

HMS 236 Lab is a 1 credit course that must be taken concurrently with HMS. 236. Both HMS 236 and HMS 236 Lab are web-enhanced courses. All lab assignments, discussion questions, and other course-related information will be posted on the lab home page. Students should check class and lab home page frequently (recommended at least once a day) for notices, assignments, and messages. Failure to check homepage and complete assignments on due date will result in a grade of zero for that assignment. Lab requirements consist of: 1) Successful completion of 15 lab room observation hours: 150 points for completed lab hours/less than 15 completed hours will result in zero points. All 15 lab observation hours must be completed to receive course grade. **Uncompleted lab hours will result in a failing grade.** Lab observation hours will begin January 31, 2018. Students will be assigned an observation room by the instructor.

**Students must make lab observations outside of the HMS 236 class with the class instructor. Please review your class and work schedules so that lab room, day/s and times may be determined the first week of class. Lab observations must begin between 8:00 and 10:00 a.m. and afternoon only at 2:30 p.m. Children start departing the center by 3:00 p.m. Lab observation rooms are located at Head Start Child Development Center, 1902 Old Tyler Road, Nacogdoches. Phone: 936-564-1142**
Lab Information and Assignments

2) Lab assignments (50x3=150) points. **Failure to complete 2 or more assignments will result in a failing grade.**

All assignments must be uploaded on D2L, 12 fonts, Times and New Roman, Double spaced. **Students must attend lab or class meeting time for credit.** Do not put assignments in mailbox or under my office door. All lab observation hours and lab assignments will be completed **no later than April 30th, 2018 by 3p.m.**

**Reminder:** All assignments and discussion must be typed in 12 fonts, Double space, Times New Roman and page numbers in the upper right corner if there are 2 or more pages (if it is not typed in 12 fonts, Double Space, Times New Roman, you will earn each -5 points). Handwritten assignments in any part are non-acceptable. Having problems with the computer and/ or failing to view the assignment are unacceptable reasons for failing to complete an assignment on the due date. I will not open your zip file and you will earn zero if it is a zip file. Do not request to turn in an assignment late for any of these reasons. I will not accept any assignment under my office door and through e-mail.

Students should check their grade points at least once a week. Any discrepancies in points must be resolved within one week after assignment grades have been posted otherwise the posted grade points are considered final and will not be reviewed at a later date.

Students must conduct observations at their pre-scheduled times each week (2 hrs/week). The times and days you sign up for are when you are expected to be in the Head Start classroom throughout the semester. You also have to observe in your assigned classroom, and cannot switch to another classroom. Schedule changes and make-up hours are absolutely limited to emergency circumstances, and you have to notify your instructor within a week of the emergency in writing via email, and provide proper documentation. Make-up hours are solely up to the instructor’s discretion. Any schedule changes or make-up hours must be approved by the instructor in writing, and after instructor approval, Ms. LaShundra Vinson has to be notified at lvinson@get-cap.org. Since you are scheduled for more hours & more weeks than you need to reach the required 15 hours, it is completely up to you to manage your time and finish your hours by the deadline, without the need for make-up hours. Therefore, manage your time accordingly, so if you miss an observation, you still have enough “slots” in the semester to get your hours in.

Your role in the classroom is that of an observer, and with the permission of the classroom teachers, you may also interact with the children. Interactions with children should consist of activities that support the classroom environment, and do not detract from activities or curricula that the staff’s are directing. For example, reading a book during free play is OK. However, allowing children to play with you or talk to you during center time when the lead teacher is directing an activity is NOT OK. Use your professional judgement in combination with the teachers’ instructions in guiding your interactions with children. If at any point you are a) being asked to perform staff duties in the classroom or are left alone with children, you
are to notify Ms. LaShundra Vinson in person AND in writing at lvinson@get-cap.org within 24 hours of the incident and copy your professor on the email. If at any point you witness an incident that puts a child’s safety at risk or gives you grave concern about a child’s well-being, you are to report the incident to the teacher AND to Ms. LaShundra Vinson in person and in writing at lvinson@get-cap.org within 24 hours of the incident and copy your professor on the email. As a reminder, in Texas you are a mandated reporter - Texas law requires anyone who has reason to believe that a child has been abused or neglected to report the suspected abuse or neglect to a law enforcement agency or an agency that protects children, for example the Texas Department of Family and Protection Services.

IV. Evaluation and Assessments (Grading)

Grades for HMS 236 Lab will be determined by completion of required observation hours, grades on assignments, and discussion questions. Students must complete all assignments in addition to completing the required observation hours. Students who fail to complete the required lab observation hours will receiving a failing grade for the course.

Final Grade is determined by the percentage of total possible points: A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=0-59%.

Tentative Total Points = 300 points.

A=270-300, B=240-269, C=210-239, D=180-209, F=0-179.
### To Do

#### Week 1
**January 30th**

- **Getting Started**
  - **Syllabus**
  - Be preparing for Observation at Head Start: Bring the Background Check Form, Confidentiality Form, Dress Cord Form, Room Assignment, and Observation Schedule.
  - Instructor will give your Time Card, and your Time Card always should be at Head Start Building 6.
  - Head Start Orientation at 8 am (Bring your Forms and other Forms or bring your Social Security Number, Current Address, I.D. Card/Driver’s License to fill out the forms)

*January 30th at 8 am: We will meet at Head Start Building 6, not at Classroom*

*March 6th at 8 am: We will meet at Head Start Building 6, not at Classroom*

<table>
<thead>
<tr>
<th>Assignment Week</th>
<th>Assignment 1 due: Mar. 4th 9pm</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Assignment Week</th>
<th>Assignment 2 due: Apr. 8th, 9pm</th>
</tr>
</thead>
</table>

| Assignment Week | Assignment 3 due: Apr. 29th 9pm  
Observation due: Apr. 30th 3pm |

### VI. Readings

No separate textbook is required for the lab. HMS 236 course textbook content pages relevant to lab assignments will be stated in assignment guidelines.

### VII. Course Evaluations:

Near the conclusion of each semester, students in the College of Education electronically evaluate courses taken within the COE. Evaluation data is used for a variety of important purposes including: Course and program improvement, planning, and accreditation, and instruction evaluation purposes. As you evaluate this course, please be thoughtful and accurate in completing the evaluation. In the
College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information:
Students must complete permission form for criminal background check the first day of class. Lab observations may not begin until background check has been cleared. Students must have a social security number and a driver’s license number to complete the form. A Texas State I.D. card number is acceptable if student does not have a driver’s license. All cell phones must be turned off and not visible in lab rooms. No laptop computers allowed when making lab observations. Do not take any photos of children at Head Start without prior permission from the volunteer coordinator.

Forms of Academic Misconduct:
1. Cheating: Using unauthorized noted or study aids, allowing another party to do one's work exam and turning in that work exam as one's own; submitting the same or similar work in more than one course without permission from the course instructors; deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on the assignments or examinations.
2. Aid of academic dishonesty: Intentionally facilitating any act of academic dishonesty. Tampering with grades or taking part in obtaining or distributing any part of a scheduled test.
3. Fabrication: Falsification of creation of data, research, or resources, or altering a graded work without the prior consent of the course instructor.
4. Plagiarism: Portrayal of another's work or ideas as one's own. Examples include unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism. You will earn Zero for each assignment, discussion, any other materials for grade if it is considered as Plagiarism.
5. Lying: Deliberate falsification with the intent to deceive in written or verbal form as it applies to an academic submission.
6. Bribery: Providing, offering or taking rewards in exchange for a grade, an assignment, or the aid of academic dishonesty.
7. Threat: An attempt to intimidate a student, staff, or faculty member for the purpose of receiving an unearned grade or in an effort to prevent reporting of an Honor Code violation.

Zero-tolerance class policy:
1) Cuts, work conflicts, vacations, and appointments that can be rescheduled are examples of unacceptable excuses. Documentation is recommended even for too numerous excused absences or for persistent tardiness.
2) You are responsible for course information whether you are in attendance or not. Missed assignment, discussion, grade can only be made up if your absence is excused. Absences are excused only when documentation of illness, loss of family
member, significant family emergence, athletic involvement, or religious holiday is presented to the instructor within 1 week of the absence. Please let me know immediately if chronic health problems (mental or physical) or a personal emergency threaten to interfere with your regular attendance and required work for this class.

3) Name Badge Holders. Students must wear name badges at all times when at the Head Start site. Students will be given a name badge holder at the beginning of the semester. Students will sign that they have received it and will be required to turn in the name badge holder to the instructor when requested at the end of the semester. Final course grade will not be posted until name badge holder is returned as directed.

4) Students must use a lab observation time card to clock-in and clock-out for each hour on a separate line. One hour = 50 minutes. Number each hour: (1) clock-in time, (2), (3), etc. to (15) repeat as in line 1. All lab cards must remain in the designated card holder next to the time clock in Building 4. Do not remove cards from the holder. Class instructor will review and collect the cards.

5) Students are expected to adhere to the Dress Code When Making Observations at Head Start. No Exceptions! Please Review the Dress Code Policy in the Getting Started Content Link. No hats are to be worn at any time; No exercise tights and shirts/blouses; no open-toe sandals, and no shorts or tank tops to be worn.

6) Students who are not dressed appropriately will be asked to leave Head Start and Return at another time. Failure to Follow the Dress Policy will Result in a Student's Withdrawal from Head Start and the Student will Not be Able to Finish the Required Lab Observations and Assignments.

7) Failure to Complete the 15 Observation Hours by the Due Date May 6th Will Result in a Failing Grade for the Lab.

- Below is the information that your time card should have at Head Start.
  1. You need to sign your name under the clock-out hour time.
  2. You need to write the time (e.g., 50 min., 52 min.) below the clock-out time. You must clock-in and clock-out for each observation hour.
  3. Don’t circle or put squares around your hours.
  4. Number each hour and clock in vertically-all going in the same direction.
  5. You need to write your observation day and time at the top of your card.