CJS 231-001 Introduction to Corrections

Spring 2018

Dr. George J. Day, Assistant Professor of Criminal Justice

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Class Hours & Location: Ferguson Liberal Arts 179 / TR @ 11:00 a.m.-12:15 a.m.

Office Hours:
- Monday, Wednesday, Friday 9:00 pm – 11:00 am
- Tuesday 2:00 pm – 4:00 pm

Additional hours by appointment only

Required textbook:

Course Protection and Intellectual Property
My personal work contained in this syllabus, the course calendar, and all handouts and assignments created by me are my intellectual property and are protected by law. You do not have authorization to duplicate any part of the work without my permission.

Course Description:
Comprehensive survey of measures used, with and without confinement, under provisions of penal law.

Program Learning Objectives:
The learning objectives specifically outlines in the “Criminal Justice Learning Outcomes Matrix by Course” for CJS 231 include:

- The student will demonstrate an understanding of the three major components of the CJS, and the concepts of the administration of justice through policing, corrections, courts, juvenile justice, probation and parole, and victimology.
- The student will demonstrate a fundamental understanding of human behavior from a historical, criminological and sociological perspective and of the social, political, economic, and cultural factors that influence the development of criminological theory and its application to criminal behaviors.
- The student will demonstrate an awareness of ethical issues in criminal justice, and how to use ethical reasoning to formulate decisions and promote positive organizational and professional trust by implementing critical reasoning, problem solving abilities, communications skills, and technology skills.

1 My general office policy is, “if my door is open then I am available to help you.” Do not hesitate to drop by for help or to talk outside my regular office hours if my door is open. Note that I will generally at the Bradshaw State Jail on Thursday afternoons so plan on me not being on campus during those times.
Attendance Policy:
Students are expected to attend all class sessions on a regular and punctual basis. Attendance will be
taken during each course session for financial aid purposes and reported to the university for this
purpose. Students who are more than five minutes late may not be allowed to enter the classroom
(if there is some legitimate reason, in the professor’s judgment, that you will be late contact the professor prior to the
beginning of class by email, telephone, or text message). Note that attendance is not part of the course grade,
however, students are responsible for all material covered in class and obtaining course notes and
assignment information from someone other than the professor.

Grading Policy
Final course grades will be assessed on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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</thead>
<tbody>
<tr>
<td>“A”</td>
<td>90-100%</td>
</tr>
<tr>
<td>“B”</td>
<td>80-89%</td>
</tr>
<tr>
<td>“C”</td>
<td>70-79%</td>
</tr>
<tr>
<td>“D”</td>
<td>60-69%</td>
</tr>
<tr>
<td>“F”</td>
<td>0-59%</td>
</tr>
</tbody>
</table>

Mid-term exam: 35% of grade
Final Exam: 35% of grade
Application Exercises: 20% of grade
Other/Misc: 10% of grade

Required Course Work:
- **Reading and classroom participation:** Reading assignments are to be completed prior to class
  according to the course outline. Students are expected to be familiar enough with assigned
  reading to be enabled to apply the material to class discussions as well as to respond to
  written and oral questions based on the readings.
- **Exams:** There will be two exams, a mid-term and the final exam. All exams will be hosted
  on D2L and essay in format.
- **Application Exercises:** Each chapter, at the end, has a section that is called "What would you
  do?" which contains a scenario followed by the question (you guessed it) what would you
  do?. Your task for each chapter is to read the scenario and answer that one question (in a
  well-thought out, meaningful way). Don’t use simple, short answers, but show me that you
  really thought about the scenario. Responses are to be submitted through D2L on the due
dates indicated on D2L and the class schedule.
- **Other/Misc:** Randomly throughout the semester in-class assignments will be given based on
  current events or assigned readings. Usually these take the form of short reaction papers
  related to current events. Students are encouraged to keep an eye on the news for
  corrections related stories that might come up in class.

Incomplete course work: Late assignments will not be accepted and make-up exams will not be
permitted without approval obtained from the instructor based on extenuating circumstances.
Extenuating circumstances include, but are not limited to: military deployment, religious
holidays/observances, court appearances, jury duty, family emergencies, personal or immediate
family illness, or participation in student athletics or other university approved activity.

Please note the following course policies regarding course work missed as a result of absences:

- Students who miss exams because of participation in student athletics or other university
  approved activities will be permitted to take a make-up exam at the professor’s convenience.
  Such students will also be allowed to make up assignments given or completed in class on the
day of the approved absence.

- Students who miss exams for reasons other than student athletics or other university approved
  activities will need to provide acceptable documentation of the absence. Acceptable
documentation includes, but is not limited to: notices from doctors/medical providers on
  official stationary that include the date(s) of illness; published obituaries that include date of
funeral services; copy of military orders; or a copy of jury duty summons or other judicial
document supporting a court appearance.

- Students are given advance notice of all course actives, exams, assignments, etc. through the
course schedule on this syllabus. Plan ahead and do not wait until the last minute to complete
assignments as assignments will not be accepted late except at the discretion of the professor.

- Procedure for missed exams: students who miss exams will report to the professor’s office on the 1st
business day (except Fridays) following the absence during regularly scheduled office hours.
Students with classes during these times are required to contact the professor by email within 24
hours of their absence. Students who do not follow this policy will forfeit the opportunity to
make up exams.

Conduct: Students are expected to act in a professional manner at all times in the classroom.
Professionalism includes, but is not limited to, displaying civility and courtesy to everyone in class
and not engaging in activity that distracts other students or the professor. Students failing to act in a
professional manner may be asked to leave the classroom and penalized up to 10% of the overall course grade. Students that have to be asked to leave more than once will fail the class.

- Electronic devices: Students are not permitted to use laptop computers or tablets to aid in
note taking or any other purpose without prior consent from the professor. Audio or video
recording of lectures is not permitted unless the student has received prior approval from
the professor. The use of cellular telephones during class time for any reason is prohibited.
Students who violate these policies may be asked to leave the classroom at the professor’s
discretion and penalized up to 10% of the overall course grade.

- Note on courtesy: engaging in some activity other than actively listening and participating in
class is considered to disrespectful to the professor. Students who listen to music, “surf” the
internet, watch videos, study or work on assignments for other classes, read books, or sleep
in class will be subject to the penalty for violating this conduct policy as stated above.

- For further information related to student conduct go to:
  http://www.sfasu.edu/regents/docs/review/july_16_2013/Student_Conduct_Code%28D-34.1%29.pdf

Academic dishonesty: Students are expected to conduct themselves in accordance with the highest
standards of academic honesty and integrity avoiding all forms of cheating, illicit possession
of examinations or examination materials, unwarranted access to instructor’s solutions’ manuals,
plagiarism, forgery, collusion and submissions of the same assignment to multiple courses. Please
refer to http://www.sfasu.edu/policies/student_academic_dishonesty.pdf to learn about the
university’s academic dishonesty policy which will be strictly enforced by the professor.
Disabled Student Policy:

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For further information regarding academic accommodation for students with disabilities go to: http://www.sfasu.edu/policies/academic-accommodation-for-students-with-disabilities.pdf

Course Withdrawal and Withheld Grades:

For information regarding course withdrawal go to: http://www.sfasu.edu/policies/course-add-drop.pdf. The last day to drop this course without a grade of WP or WF is March 21. Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.
## Class Schedule – subject to change at instructor’s discretion

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Jan 16</td>
<td>History of Punishment in the U.S.</td>
<td>AE#1 due – 1/19 @ midnight</td>
</tr>
<tr>
<td>Jan 18</td>
<td>Basic Penology</td>
<td>AE#2 due – 1/26 @ midnight</td>
</tr>
<tr>
<td>Jan 23</td>
<td>Correctional Law</td>
<td>AE#3 due – 2/2 @ midnight</td>
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<tr>
<td>Jan 25</td>
<td>Jails</td>
<td>AE#4 due – 2/9 @ midnight</td>
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<tr>
<td>Jan 30</td>
<td>Probation</td>
<td>AE#5 due – 2/16 @ midnight</td>
</tr>
<tr>
<td>Feb 1</td>
<td>Intermediate Sanctions</td>
<td>AE#6 due – 2/23 @ midnight</td>
</tr>
<tr>
<td>Feb 6</td>
<td>Jails</td>
<td></td>
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<tr>
<td>Feb 8</td>
<td>Probation</td>
<td></td>
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<tr>
<td>Feb 13</td>
<td>Correctional Law</td>
<td>AE#7 or 8 due – 3/8 @ midnight</td>
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<tr>
<td>Feb 15</td>
<td>Facility Design</td>
<td></td>
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<tr>
<td>Feb 20</td>
<td>Intermediate Sanctions</td>
<td></td>
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<tr>
<td>Feb 22</td>
<td>Mid-term Exam (D2L)</td>
<td></td>
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<tr>
<td>Feb 27</td>
<td>Easter holiday – no class</td>
<td></td>
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<tr>
<td>Mar 1</td>
<td>SPRING BREAK!</td>
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<tr>
<td>Mar 6</td>
<td>Female Inmates</td>
<td>AE#10 or 11 due – 4/6 @ midnight</td>
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<tr>
<td>Mar 7</td>
<td>Specialized inmate populations</td>
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<tr>
<td>Mar 13</td>
<td>Correctional Administration</td>
<td>AE#13 due – 4/12 @ midnight</td>
</tr>
<tr>
<td>Mar 15</td>
<td>Prison subculture</td>
<td></td>
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<tr>
<td>Mar 20</td>
<td>Correctional Administration</td>
<td></td>
</tr>
<tr>
<td>Mar 22</td>
<td>Easter holiday – no class</td>
<td>AE#10 or 11 due – 4/6 @ midnight</td>
</tr>
<tr>
<td>Mar 27</td>
<td>Final Exam!!</td>
<td></td>
</tr>
<tr>
<td>Apr 3</td>
<td>Female Inmates</td>
<td></td>
</tr>
<tr>
<td>Apr 5</td>
<td>Specialized inmate populations</td>
<td></td>
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<tr>
<td>Apr 10</td>
<td>Correctional Administration</td>
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<tr>
<td>Apr 12</td>
<td>Correctional Administration</td>
<td>AE#13 due – 4/12 @ midnight</td>
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<tr>
<td>Apr 17</td>
<td>Correctional Administration</td>
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<tr>
<td>Apr 19</td>
<td>Correctional Administration</td>
<td>AE#14 due – 4/20 @ midnight</td>
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<tr>
<td>Apr 24</td>
<td>Correctional Administration</td>
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<tr>
<td>Apr 26</td>
<td>Correctional Administration</td>
<td>AE#15 due – 4/27 @ midnight</td>
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<tr>
<td>May 1</td>
<td>Correctional Administration</td>
<td></td>
</tr>
<tr>
<td>May 3</td>
<td>Correctional Administration</td>
<td>AE #16 due – 5/4 @ midnight</td>
</tr>
<tr>
<td>May 8</td>
<td>10:30-12:30</td>
<td>FINAL EXAM!!</td>
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