ART 412 Advance Filmmaking, Sec 02
Spring 2018

Class: MW 8:00am – 10:40am, 318 E Starr Ave (Film Bldg.)
Instructor: Peyton Paulette (peyton.paulette@gmail.com, 936.414.2458)
Office Hours: MW 11am – 1:30pm, F 8am – 12pm Room 208, Film Bldg.

Course Description: Advanced Filmmaking is a repeatable class where advance creative production techniques and storytelling are taught. The class is time consuming, demanding and should be regarded as a class leading to a professional career. Through individual productions, students will be advised of deficiencies that conflict with professional requirements. If these deficiencies are not corrected, the student will not be given a permit to continuing this course of study. During the semester, emphasis will be placed on production.

Expense: The costs associated with a film production is dependent on 1) the nature of the film produced and 2) the resources available to the student. Depending on these factors, a film student should expect to spend between $50-$1000 on their film projects. These same costs/factors are expected if the student is directing a vignette.

Required Software/Hardware: Final Draft, Scrivener, Celtx, or equivalent screenwriting software.
External Hard drive, 500GB(minimum), 7200rpm, USB3
Card Reader capable of reading CF cards

Suggested Book(s): Set Lighting Technician’s Handbook  Harry C. Box
The Pocket Lawyer For Filmmakers  Thomas A Crowell
Save the Cat!  Blake Snyder
Audio Post-Production for Film and Video  Jay Rose
Color Correction Handbook  Alexis Van Hurkman

Grades: Grades are determined on the following breakdown:
Individual Film Project:
Rough Cut: 20%
Fine Cut: 20%
Finer Cut: 20%
Two Exams (mid term & final): 20%
Attendance/Participation: 20%

In addition to the breakdown illustrated above, the number of times a student has taken the class, as well as the student's professional growth shown through his or her films is considered when formulating a student's final grades. Failure of the student to deliver a final version of their Individual Film Project on the allotted due date (per the calendar, tentatively Wednesday May 2nd, 2018) will result in a failing grade.

Class attendance: Woody Allen once said that 80% of life is showing up. While that may not be true in every case, attendance/participation in this class is mandatory and will be recorded, so it is true here. Three (3) absences will result in a student’s final grade lowered by one letter grade. Four (4) absences will result in a failing grade. A student displaying numerous late arrivals or leaving the class early will be recorded as absent.

Class Periods: Mondays and Wednesdays will be used for the following: script writing theory, film theory, advance film production techniques, and the critiquing of individual projects. As previously stated, filmmaking is a time-consuming major. In addition to the class periods reflected above, the student should
also be prepared to spend between 10-30 hours a week outside of class participating in the preparation, production, and post-production of theirs, and their fellow students, individual film projects.

**Group Production:** There will be no assigned film group.

**Projects:** 1) All students, with the exception of music/audio students, will produce and direct a short film. The short film should be between 5 to 15 minutes in length, including credits. Throughout the semester, the student will show various iterations of their short film for group and instructor critique. This includes: 1) a **ROUGH CUT** of film. The rough cut is just that – a rough, edited compiling of the film story as scripted that includes all the scenes shot with synced sound. Suggestions will be made by the instructor and fellow students pertaining to the editing and if additional scenes or reshoots need to take place. Student should take note of, and apply where they feel necessary, the suggestions offered. 2) a **FINE CUT/PICTURE LOCK** of the film. The fine cut will reflect any and all changes made after the rough cut screening. Further suggestions may be made after which the film is a PICTURE LOCK – no additional scenes may be shot, added, or removed. Editing is done. 3) a **FINER CUT** of the film. The student will screen their short film with all audio/video adjustments – motion graphics, special effects, title sequences, color correction, foley sounds, ADR, and sound mix. Suggestions will be made by the instructor and fellow students pertaining to the items listed above. 4) a **FINAL CUT** of the film. The finished product will be submitted to the instructor at the assigned date (Tuesday May 1st, 2018) and will screen for the public on the assigned date (Wednesday May 2nd, 2018). All versions of the student’s film will be submitted as a digital copy via online upload (detailed instructions will be covered in class and made available via D2L). In addition to the film, the student must also turn in a film production binder/folder containing the following items: script break-down, shot sheet, camera log, location release(s), actor release(s), and, where applicable, music release(s) and artwork release(s).  

**Exams:** Two (2) exams (mid-term & final) will be given that covers topics learned in class up to the date of the exam. Audio students will receive an exam that is centered on audio production for film.

**Safety:** Filmmaking can be a dangerous profession. On set injuries and, in some cases, death has occurred due to negligence and ignorance of basic safety protocol. Students should be aware of the dangers of the equipment being used and take steps to protect themselves and their cast and crew. The use of real firearms, explosives, fireworks, and electrical tie-ins are strictly prohibited and will result in a failing grade for this class and expulsion from the film program. The use of prop/toy guns may be used, but they must be stored and used off campus. If you’re using the prop gun in a public area the local authorities must be informed. All stunts including, but not limited to, vehicle stunts, fight scenes, and drug use must be presented to the instructor for approval prior to the stunt being performed. In some cases, the University safety officer may need to be present during the scene to ensure cast and crew safety.
S.F.A. Class Attendance and Excused Absence Policies

Class Attendance: Regular and punctual attendance is expected for all classes, laboratories, and other activities for which a student is registered. Attendance policies shall be stated in the syllabus. For those classes where attendance is a factor in the course grade, an accurate record of attendance shall be maintained. Regardless of attendance, the student is responsible for course content and assignments.

Excused Absences: Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Students are responsible for providing satisfactory documentation in a timely manner to the instructor for each absence. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with acceptable excuses may be permitted to make up work for a maximum of three weeks’ worth of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make up work must be completed as soon as possible after returning from an absence in accordance with the course syllabus. In the case of absences caused by participation in university-sponsored events, announcement via my SFA will constitute official notification. Faculty members sponsoring activities that require their students to be absent from other classes must submit to the provost and vice president for academic affairs an explanation of the absence, including the date, time and an alphabetical listing of all attending students. If approved by the provost and vice president for academic affairs, this information will be posted on my SFA.

S.F.A. Academic Integrity Policy

Definition of Academic Dishonesty: Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to: 1. Using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; 2. Falsification or invention of any information, including citations, on an assignment; and/or: 3. Helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism include, but are not limited to: 1: Submitting an assignment as if it were one’s own work when, in fact, it is at least partly the work of another: 2. Submitting a work that has been purchased or otherwise obtained from the Internet or another source, and: 3. Incorporating the words or ideas of an author into one’s paper or presentation without giving the author due credit.

Procedure for Addressing Student Academic Dishonesty: A faculty member who has evidence and/or suspects that academic dishonesty has occurred shall gather all pertinent information, approach the student(s) involved, and initiate the following procedure: 1. The faculty member shall review all evidence of cheating or plagiarism and discuss it directly with the student(s) involved. The faculty member shall inform the student(s) of the procedure for addressing academic dishonesty, as well as the appeals process: 2. After hearing the student(s)’ explanation or defense, the faculty member will determine whether or not academic dishonesty has occurred and will inform the student(s) what action will be taken. Penalties may include reprimand, no credit for the assignment or exam, resubmission of the work, make-up exam, or failure of the course. The faculty member may consult with the academic unit chair/director and dean in making these decisions; 3. After a determination of academic dishonesty, the faculty member shall notify the office of the dean of the student’s major by submitting a Report of Academic Dishonesty, along with supporting documentation as noted on the form. This report shall be made part of the student’s record and shall remain on file with the dean’s office for at least four years: 4. Upon second or subsequent offenses, the dean of the student’s major will determine a course of action, which may include dismissal from the university. The dean may refer the case to the college council for review and recommendations before making this determination. A student’s record of academic dishonesty will not be available to faculty members. The purpose of the record is for the dean to track a pattern of academic dishonesty during a student’s academic career at Stephen F. Austin State University. Students who are found to have demonstrated academic dishonesty and have withdrawn prior to the award of a grade will continue to have the determination of the infraction within their student records.

Student Appeals: A student who wishes to appeal decisions related to academic integrity should follow procedures outlined in Academic Appeals of Students (A-2). To see the complete policy, go to: http://www.sfasu.edu/policies/academic_integrity.asp

S.F.A. Withheld Grades Semester Grades Policy

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

S.F.A. Policy for Students with Disabilities

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 1 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to: http://www.sfasu.edu/disabilityservices

Fall 2018 Desired Learning Outcomes:
1. Students are expected to learn proficiency in filming techniques and film/video terms.
2. Students will produce a short video and will learn pre-production, production and post-production techniques.
3. Students will view three professional independent features and learn to write a movie analyze.
4. Students will learn to work in a professional manner as a crew member for other students.

Student Learning Outcomes:
1. Students through short films will demonstrate their proficiency in shooting, and editing.
2. Students through class lectures and short films will learn shooting, and editing techniques.
3. Students will be able to collaborate with fellow students with a minimum amount of friction.
3. Students through will learn professional work habits and the film/video language.
FILE/VIDEO EQUIPMENT POLICIES

All equipment issued to students will be checked-out by the graduate assistant assigned to the check-out room. **There are no exceptions to this rule.** Check-out times and procedures will be posted. Equipment when checked-out will be entered in the equipment room’s computer. **All cinematography equipment, with the exception of light tripods, HMIs, the jib-arm, c-stands and light stands, will be checked out in cases. There are no exceptions to this rule.** The 2500 HMI, 4K HMI, 9 Light, Tulip Crane and the senior light fixture can be checked-out only through special permission. The School of Art will do its utmost to see that all equipment is in good working condition, but it is advised that students checking-out equipment, inspect their equipment. **When a student completes the checkout process, they testify that they have the equipment, they have inspected the equipment, and that it is in complete and/or working condition.**

The cost to replace or repair lost, broken or damaged equipment (including lamps) will be assessed to the student to whom the equipment was issued. Notification of broken or damaged equipment will be made in the presence of the student at the time the equipment is returned or within 48 hours. The assessment cost will be made by a cinematographic teacher.

Issued equipment will be returned on the date specified on the checkout form. A student who has not returned a camera, sound kit or HMI fixture on the due date will be fined five (5) dollars per day per unit. Grip, gaff, electric or supporting equipment not returned on the due date will be fined one (1) dollar per day per unit. Failure to pay a fine will result in a hold on the student's transcript and will prevent that student from future S.F.A. registration or graduation.

When a student is issued equipment they are responsible for that equipment until it has been returned to the School’s equipment room. **Lending equipment to another student or film group does not change that responsibility. There are no exceptions to this rule.**

STATEMENT OF ACCEPTANCE

I _______________________________(print name) hereby proclaim by my signature that I have read and understand the *Film/Video Equipment Policies* and agree to all terms outlined including the late per day fines and the replacement/repair assessment fines that could be assessed to me. I understand that failure to pay a fine or replacement/repair assessment will result in a hold on my transcript and will prevent me from future S.F.A. registration or graduation.

Signature: ________________________________

Student ID #: ________________________________

Date: ________________________________