“For many new students...the initial weeks of the first academic term are like being in a foreign land. With only intermittent feedback and classes meeting but two or three times a week, students who think they are doing well are sometimes surprised to discover after their first midterm exam reports that their academic performance is subpar. After six or eight weeks, some have dug a hole so deep that getting back to ground level seems almost impossible” (Kuh, 2005, p.86).

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Department: Student Affairs Programs

Your SFA 101 instructor is a proud SFA alumna. Dr. Smith serves as the Assistant Dean of Student Affairs for Programs, overseeing programs such as Orientation, Greek Life and Student Organizations, Student Engagement Programs, Spirit Teams, Leadership and Service, Purple Haze Association, and Multicultural Affairs. In addition, she serves as Adjunct Faculty in the Department of Psychology and Human Services. She graduated from SFA in 2000 with a Bachelor of Science in Psychology, minor in Biology, and in 2002 with a Master of Arts in Psychology, emphasis in Management. In May 2012, she completed her doctoral degree in higher education administration from Texas A&M-Commerce. Dr. Smith is married to an SFA Alum, Ted, and they have a ten-year-old son named Austin and a five-year-old daughter named Averie.

Tamia Garrett
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Office Phone: (936) 468-6491
Department: Student Affairs Programs

Your SFA 101 Student Instructor is Tamia Garrett from Houston, TX. She is a senior Psychology major with emphasis in Pre-Medicine, minor in Combined Sciences. She is a student assistant in the Student Affairs office, an AXcel Peer Mentor for the Office of Multicultural Affairs, an Orientation Leader, and a Freshman Leadership Academy alumna (Fall 2015). She is involved in Purple Haze Association and an officer for both Driving Jacks and Hunger Jacks. Tamia plans to graduate from SFA in May 2019, and then pursue a Master’s Degree in Medical Sciences.

Course purpose: The SFA 101 course has been created to help first-year students’ transition into the college setting and learn the principles of leadership. The overall goal of the course is to prepare the first-year student to be successful leaders at Stephen F. Austin State University, and beyond.

Course description: This course provides study and practice in methods for success in college. Topics include critical thinking skills, study skills, time management, goal setting, career planning, and a review of university resources and regulations. Students will learn about campus resources, and how to become involved on campus. This interactive course will cover the following topics:

SFA 101
- Evaluate the significance of academic integrity.
- Construct a strategy for accessing and evaluating information through Steen Library.
- Select campus and community service opportunities in which he/she is interested.
- Apply college classroom learning strategies within this class and others.
- Investigate an overview of university resources.
- Develop personal survival skills.
- Examine SFA history, traditions, and pride.
- Argue the true value of a college education.
- Relate university rules and procedures to his/her personal behavior at SFA.
- Demonstrate working successfully with peers, faculty, and staff.
Leadership

- Prepare students to get involved on campus and become student leaders by learning about-
  - Self-leadership
  - Understanding yourself and others
  - Group dynamics
  - Servant leadership
  - Ethics
  - Certified Student Leader Endorsements (Communication, Influence, Decision-Making, Organization, Teamwork, Cultural Competency)

Course methods and activities: You will participate in the class in the following ways:

- Small group discussion
- Whole class discussion
- Guest speakers
- Visits to campus locations
- Videos, games and exercises
- Illustrated lecture
- Individual meetings

Course objectives and learning outcomes: At the completion of the course, students will…

- Demonstrate working successfully with peers, faculty, and staff
- Identify options to become involved on campus.
- Feel a stronger sense of connection to SFA.
- Be prepared to make informed choices regarding alcohol.
- Understand prevalent college issues including drug use and sexual assault.
- Reflect on their values and purpose, as it relates to career decision-making.
- Determine the balance between academic course-load requirements, work and leisure time.
- Reflect on their values and purpose, as it relates to career decision-making.
- Recognize and practice effective study skills and acquire the knowledge and skills to succeed academically at SFA.
- Understand how culture impacts our view of the world and learn to practice tolerance for the viewpoints of others different from oneself.
- Establish positive relationships with others in the class.
- Understand different leadership styles and how styles affect others.
- Demonstrate the ability to work effectively in groups.
- Feel more committed to ethical leadership.

Class text and materials: No textbook required.

Course requirements and expectations: Attendance is required at each class period. Because of the importance of classroom interaction for this course, it is imperative that students attend class. Attendance Failures will be given for students who have 3 or more absences (excused or unexcused) in the course. Students are expected to actively participate in class discussion.

Grading policy: SFA 101 is a graded course. Passing this course will give you one semester credit that can be used toward the total number of credits you need to graduate. The grading system is as follows:

<table>
<thead>
<tr>
<th>Points</th>
<th>Description</th>
<th>Grade</th>
</tr>
</thead>
</table>
| 50     | Participation and Attendance             | 90-100=
| 40     | Leadership and Service Development       | A     |
| 10     | Cultural Development                      | 80-89= B |
| Total  |                                         | 70-79= C |
|        |                                         | 60-69= D |
|        |                                         | 59 or below= F |
|        |                                         | AF= Failure due to unauthorized withdrawal or excessive absence. |
Required for participation and attendance, leadership and service, and cultural development points:

**Participation and Attendance (50 points)**

- **Class Attendance:** Students will lose points for being tardy and/or missing class. Students will also lose points for not participating in class activities and/or discussions.
- **One-on-One Meetings with Instructor:** Each student is required to set-up one outside of class meeting with one of the instructors. You will sign up for these meetings during class.

**Leadership and Service Development (40 points)**

- **FLA Service Learning Group Project:** Several out-of-class activities will take place for the FLA project. Each student will be put into committees that will plan and implement a service learning project. Your instructor will allow class time to work on these projects, but the projects will require some committee meetings and time outside of class. In affiliation with each of the stated course topics/objectives, you will participate in out-of-class activities.
- **Lead Con:** On Saturday, Nov. 3 - all sections of FLA will come together for the opportunity to attend a leadership conference called Lead Con on the second floor of the Baker Pattillo Student Center. Details available closer to date. Please wear your FLA t-shirt.

**Involvement:** Pick one or two of the following tasks.

- Attend the Involvement Fair on Sept. 6th from 5-7 p.m. at Campus Recreation, and submit snaps or a picture on Instagram. OR
- Participate in Involvement Advising, which has to be scheduled by appointment. Email the Involvement Center today at getinvolved@gmail.com to schedule your appointment. You must have appointment before Nov. 15.

**Cultural Development (10 points)**

- The following out-of-class programs are required for cultural development points:
  - The Tunnel of Oppression program hosted by the Office of Multicultural Affairs will be held November 6th, at 6-9 p.m. in the BPSC Movie Theatre. If you are unable to attend at that time, you may receive permission from the primary instructor to attend on another day.
  - OMA Programs- Pick **one** of the following:
    - Brave Space: Latinx American Story- October 2nd at 4 p.m. BPSC Multimedia
    - Brave Space: Mixed Racial Identity November 15th at 4 p.m. BPSC Multimedia

**Behavioral Expectations:** When students have personal technology available in the classroom, it should be used appropriately. Using devices for interacting on social media sites is not an appropriate in-class use of technology. Sending or receiving texts, instant messages, or making/receiving phone calls can cause distractions to the instructor and to fellow students. Cell phones, computers, and other electronic devices in the classroom are to be used for class purposes only. Classroom behavior that is disruptive, distracting or disrespectful behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Following these few rules will help to maximize the SFA 101 experience for you and your classmates:

1. Attend every class.
2. Read the assigned material, and **turn in all required work on the day it is due.**
3. Participate in individual and group activities and discussions.
4. Treat everyone in the class with respect and courtesy.
5. All students are expected demonstrate professional behavior and use language appropriate for the classroom learning experience.
6. Cell phones and other electronic devices should be turned off and put away during class time.
7. Ask questions!

**Mail:** Please check your Jacks email account regularly. Your Jacks account is the official email account for SFA. Bright Space (D2L) will be the official tool in your SFA 101 class for communicating the important reminders, announcements, and further assignment directions.

**Course complaints:** Any college course complaints or problems should first be discussed with the course instructor for the particular course. Difficulties can usually be resolved there. If the complaint cannot be resolved, the next person to see
is the appropriate department chairperson. For SFA 101, the chairperson is Dr. Janet Tareilo (Steen Library; 936-468-1881).

Student ethics and other policy information may be found at www.sfasu.edu/policies

Class Attendance and Excused Absence: Policy 6.7
Regular, punctual attendance, documented participation, and submission of completed assignments are expected. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports (including the first 12 day attendance report) and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 936-468-3004 as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/

Student Academic Dishonesty: Policy 4.1
Abiding by university policy on academic integrity is a responsibility of all university faculty and students. Faculty members must promote the components of academic integrity in their instruction, and course syllabi are required to provide information about penalties for cheating and plagiarism, as well as the appeal process.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
- using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to:
- submitting an assignment as one's own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source;
- incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

Penalties for Academic Dishonesty
Penalties may include, but are not limited to, reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

Student Appeals: Policy 6.3
A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students.

Withheld Grades: Policy 5.5
At the discretion of the instructor of record and with the approval of the academic unit head, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F, except as allowed through policy [i.e., Active Military Service (6.14)]. If students register for
the same course in future semesters, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Student Code of Conduct: Policy 10.4**
Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program. Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare: Early Alert Program at SFA. Information regarding the iCare program is found at [http://www.sfasu.edu/judicial/earlyalert.asp](http://www.sfasu.edu/judicial/earlyalert.asp) or call the office at 936-468-2703.

**Withdrawal Policy:** Per the Registrar’s Office, the last day to drop the course without a “WP or WF” is **Wednesday, October 24, 2018.**
<table>
<thead>
<tr>
<th>Week</th>
<th>Tuesdays (Various Locations)</th>
<th>Thursdays (In your classroom)</th>
<th>Outside Class Activities</th>
</tr>
</thead>
</table>
| Week 1 | August 28: Location- LAN 142 | **August 30:** Class Overview and Working with Professors, Differences in high school and college | Last day to change schedule, except for drops, August 30  
Make sure to download Band app! |
| | | | |
| Week 2 | September 4: Location- Homer Bryce Stadium (Press Box)  
Why School Spirit Matters | **September 6:** Where I come from  
Overview of AARC Learning Strategies  
True Value of a College Education  
Student Success Plan-Goals | Sept. 6: Involvement Fair 5-7 p.m., Campus Rec  
RETREAT, Sept. 7-8!!!!!  
Sept. 7- Class of 2022 class photo at Homer Bryce stadium at 7:15 p.m! WEAR PURPLE!!! Holler @ Homer, 8 p.m., get your FREE AXE handle!  
Sept. 8: JACKS CHARGE, 5:37 p.m. - Meet at the spirit rock with your axe handle and WEAR PURPLE! SFA v Tarleton, 6 p.m. – Homer Bryce Stadium |
| Week 3 | September 11: Location- LAN 142  
It’s not who you know… | **September 13:** Test-Taking Strategies, Reading a Textbook, Study Skills, Time Management and Procrastination, Motivation, Notetaking | Sept 11: 12th Class Day- Go to all your classes, instructors take attendance |
| Week 4 | September 18: Location- various locations based on major  
Meet your Dean  
(Each student will meet with the dean of their college) | **September 20:** Personal Survival Skills – Resources | Sept. 22: SFA Football v. Abilene Christian, JACKS CHARGE begins 23 minutes before kickoff |
| | | | Involvement Advising- Email the Involvement Center today at getinvolved@gmail.com to schedule your appointment. Please do so at least 3 weeks before due date. |
| Week 5 | September 25: Location- BPSC Movie Theatre (2nd floor)  
Your leadership journey  
Location: SFA Theater | **September 27:** Critical Thinking and Integrity  
Cultural Competency | |
| Week 6 | October 2: Location- LAN 142  
Poverty simulation speaker | **October 4:** Poverty Simulation | Oct. 6: Battle of the Piney Woods @ NRG Stadium @ 1:00 p.m. |
| Week 7 | October 9: Location- Education Annex-Culinary Café  
Organizing and Prioritizing | **October 11:** University Rules, Procedures and Campus Resources Understand Differences | Oct. 13: SFA v. Central Arkansas  
Oct. 17: Mid-Semester |
| Week 8 | October 16: Location- BPSC Commons (3rd floor)  
Student Leader Panel | **October 18:** Wellness (Start with You), Personal Survival Skills – Health, Safety and Fitness | Involvement Advising DUE on the November 15th! |
| Week 9 | October 23:  
Location- LAN 142  
SFA Spirit and Tradition | October 25:  
Began one-on-one meetings | Oct. 24: Last day for dropping without WP/WF  
Oct. 25: Homecoming Step Show, 7 p.m. – Shelton  
Oct. 27: Homecoming, SFA v. Lamar, JACKS CHARGE begins 23 minutes before game time, meet at the Spirit Rock! |
| --- | --- | --- | --- |
| Week 10 | October 30:  
Location- LAN 142  
Nacogdoches Community | November 1:  
Accessing and Evaluating Information | Nov. 3: Lead Con BPSC |
| Week 11 | November 6:  
Location- BPSC Commons (3rd floor)  
Global Intercultural Skills, | November 8:  
True Value of a College Education How Much Does College Really Cost Grades, GPA, Advising,  
Spring Scheduling | Nov. 6 @ 6:00 p.m.: Tunnel of Oppression Movie Theatre |
| Week 12 | November 13:  
Location- SFA School of Art/SFA Arboretum  
Creativity and Innovation | November 15:  
My First Semester at college- what I have learned  
Personal Survival Skills – Money Management | Nov. 15 SFA v. Northwestern State Battle of Chief Caddo, 6 p.m. |
| Week 13 | November 20:  
No class | November 23:  
Enjoy your Thanksgiving break! Be safe! |  |
| Week 14 | November 27:  
Location- BPSC Commons (3rd floor)  
Course Wrap Up | November 29:  
LAST CLASS DAY  
My first semester at college | Nov. 26: Last day to withdraw from the University |
| Week 15 | December 2:  
No class | December 6:  
NO class | Study hard for finals! Best of luck! |
| Week 16 |  |  | FINAL EXAMS! Good LUCK!!! STUDY, STUDY! |

*Please note that due to the dynamic nature of this course, topics covered on a given day may be altered from this schedule. SFA Counseling Services is offering workshops that teach skills to promote mental health and emotional wellness. Call 936-468-2401 for more information.*