Stephen F. Austin State University
School of Music
Syllabus

Applied Instruction: Voice, MUP 109.020

Name: Debbie Berry
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Office Hours: by appointment
Department: School of Music

Class meeting time and place: lessons in M260

Course Description: Private instruction in voice. One half-hour private lesson per week.

Text and Materials:
Repertoire will be assigned as appropriate to each student in order to best achieve desired outcomes.

Course Requirements: Students will be expected to attend every lesson, arrive warmed up and ready to sing, learn repertoire accurately and in a timely fashion, perform for a jury of voice faculty at the end of the semester with a minimum of three songs prepared.
Course Calendar:
Lessons meet once weekly.

Grading Policy:
Grades will be assigned according to quality of work during the semester, level of preparation for lessons, quality of performance in jury, and the level of improvement achieved.

Attendance Policy:
You must not miss any lessons or seminars except in cases of illness. If you must miss a lesson or seminar, you must notify Ms. Berry ahead of time.

Academic Integrity (A-9.1)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been
purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

**Withheld Grades Semester Grades Policy (A-54)**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.