MTC 261 - Theory III  
TTH 9:30-10:45; 11:00-12:15  
Dr. Kirsten Nelson  
Office: 162 Music Building  
Email: knelson@sfasu.edu  
Phone: office 468-1383  
Office hours posted on office door and also by appointment.  

Texts: Tonal Harmony Textbook and Workbook by Kostka/Payne  

Course Objective: to cover the above material in an organized manner in order to explore various aspects of music theory including analysis and partwriting of: secondary function, Neapolitan, augmented 6, and borrowed chords; and various types of modulations.  

Attendance: Regular attendance is essential in this class. The student is allowed three unexcused absences. Excused absences are illness with a doctor’s note and other University class functions with notification from your teacher. Each absence after three will result in a penalty of one point per absence deducted from the final average. Students who have 0 or 1 unexcused absences at the end of the semester may drop one homework grade.  

Evaluation Procedures: Your grade will consist of the following:  
1. Daily homework assignments  
2. In-class quizzes and tests  
3. Final examination--counts double a regular test grade  
4. Additional quizzes or assignments as necessary  

Homework 50% Tests 50%  

Homework assignments are due the next class period unless otherwise indicated. These are important deadlines: Friday Oct. 12 and Friday Dec. 7. You may turn in 2 late assignments, 1 before the first deadline and 1 before the second deadline. Any additional late assignments will not be accepted and recorded as a 0. Late assignments that are accepted will have a 10 point penalty and must be turned in before the deadline. Once the deadline has passed, you may not turn in any late work for that half of the semester. Assignments due on a date for which you have an excused absence will be accepted and will not be penalized.  

Make-ups will be given only for excused absences or in extreme situations. If possible, please notify me BEFORE class if you are going to be absent, call or leave a message at the music office (468-4602).  

Students with disabilities: To obtain disability related accommodations, altered formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodations and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodation. For additional information, go to http://www.sfasu.edu/disabilityservices.  

Minimum Grades and Sequencing of Music Theory Courses: The SFASU School of Music handbook states: “Courses required to be taken concurrently (MTC 151 & 161; MTC 152 & 162; MTC 251 & 261; and MTC 252 & 262) must BOTH be passed with a minimum grade of “C” before moving on to the next two courses. Thus, students who meet the minimum requirements in only one of the two courses may NOT move on to the next level until the deficiency is rectified.
Withheld Grades Semester Grades Policy (A54): Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH or the grade will automatically become an F. If students register for the same course in future terms, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Academic Integrity: (A-9-1): Academic Integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Academic Dishonesty: Academic Dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one’s own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or other source; and (3) incorporating the words or ideas of another into one’s paper without giving the author due credit. Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

Any work found to be in violation of the Academic Dishonesty Policies will not be accepted.