Ms. Kayla Roth  
Email: Rothkd@sfasu.edu  
Please do not email me through D2L or via text message.  
Office: Rm 258D  
Office Hours: by appointment

cloud license, blank staff paper, pencil  
You are strongly encouraged to purchase the print edition, not the digital.

Buying Auralia: Go to http://www.risingsoftware.com. Click on “BUY NOW” on the top right-hand corner, then scroll down to “Student Cloud” and select “Auralia Cloud”. *It is very important that you get the CLOUD EDITION, not the home version!!!* After purchasing, you will receive an email with your serial number. Go to http://www.risingsoftware.com/register, where you will enter your details, school code, and PIN. After registration, you will receive another email with download links and login details.  
School code: SFASU  
PIN: G6WF

Course Objective: Introductory Aural Skills - ear training, dictation, sight-singing, covering chapters 1-6 of the assigned text.

Attendance: This class is a practicum. Regular attendance is essential. Students may have up to three unexcused absences; for each absence thereafter, five points will be dropped from their final average. A student is considered tardy if they arrive after I have taken roll; three tardies equals one absence. You are responsible for any material missed in your absence.

Excused absences: It is university policy to excuse students for reasons related to health, family emergencies, and participation in a university activity; students are responsible for providing documentation satisfactory to the instructor. The Health Clinic (http://www.sfasu.edu/healthclinic/) has services available to all enrolled SFASU students for free, regardless of insurance status.

Cell Phones: Cell phone and other digital devices are not to be used during class. Students who violate this rule will be asked to leave class and will receive an absence for the day.

Evaluation procedures: your grade will consist of the following:  
1. 3 Vocal Performance tests and 2 Piano Assignments (5 grades total, worth 40% of your average)  
2. 4 in-class dictation tests (worth 30% of your average)  
3. 6 at-home Auralia assignments (worth 30% of your average)  

NO LATE WORK WILL BE ACCEPTED. Please consult the “IMPORANT DATES” sheet for a handy guide to all test dates and Auralia due-dates. If you must be absent on the day of a dictation or performance test, it is your responsibility to consult with me prior to the test; make-ups will be given at my discretion.

Online gradebook: You are encouraged to monitor your grades by logging on to Desire2Learn
using your MySFA login information: https://d2l.sfasu.edu/. It is your responsibility to monitor your progress in this class; if you wish to discuss your grade with me, you are welcome to make an appointment to do so during my office hours.

Extra help: There are several other resources you may use to help your retention of the material, such as: signing up for tutoring, practicing, plunking out intervals and melodies on a piano, practicing Auralia levels, practicing, reading the prose in the Ottman book, practicing with your fellow classmates, practicing, asking for help from older students in your studio, practicing, and utilizing a marvelous invention called the internet. Also, practicing.

How Auralia works, and issues with it. When you purchase Auralia, you are actually purchasing a license; that is, a username and password. You may therefore do your assignments on any computer that has the (free) cloud client installed. It is recommended that you make sure you have a secure internet connection before starting any graded assignments in Auralia; if the connection is lost, a pop-up window will appear informing you that it couldn’t connect to your cloud service. This gives you an opportunity to rectify whatever is happening with your internet connection, but sometimes this will cause your work to be lost. It is highly recommended that you take a screenshot at the end of the test. If it did not save to the cloud, it will say so and will not show up when you view your test results. It is your responsibility to check and make sure it saved. If it did not, you have until the assignment’s due date to email me the screenshot.

Auralia assignments. When you log in to Auralia, you will find “tests” waiting to be taken on the left-hand side of the home screen. In the description of each assignment, there are recommended practice levels that will help you in that assignment. These particular levels are the ones that will be seen on that assignment. You are encouraged to practice these levels and any others you’d like to as much as you’d like; you won’t be graded for practice. When you are ready to be graded, click on the “test” and then press "START". You may start and stop the test (i.e., you don’t have to do it all in one sitting) and you may attempt the assignment twice; I will take the higher grade.

Vocal Performance Tests: For each test, I have assigned of a number of lines from the textbook that you are to practice on your own. While we will cover some of these lines in class, we may not get to each one, so it is essential that you practice on your own. Your test will be taken in my office. You will draw one line from a cup and perform that line - again, it is essential that you practice all lines because you will not know which line you will have to perform! You will then be given a short sight-singing passage. You will be expected to sing these lines using solfege, while conducting the time signature with your right hand and tapping the division of the beat with your left hand.

You will be graded on pitch, rhythm, solfege, and tonic/metric continuity.

The week before the performance tests, you will be given the opportunity to sign up for a date and time to take your test; each time slot is 8 minutes long and I try my best to keep a tight schedule. DO NOT MISS YOUR TIME. A missed time is a forfeited time.
**Piano Assignments.** You will have two piano assignments this semester, detailed further outside of this syllabus. The first assignment will be performed one student at a time during class; the second assignment will be performed during your final time.

**Dictation Tests.** You are responsible for providing a clean, full-sized sheet of staff paper for graded dictation assignments (used staff paper is acceptable for everyday practice dictation). I will play a melody, chord progression, or rhythmic passage on the piano, and you will transcribe what you hear onto staff paper. You will be graded on pitch and rhythmic accuracy.

You will have a dictation test during your final exam time.

**Students with disabilities:** To obtain disability related accommodations, altered formats, and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS, Human Services Building, Room 325; 936-468-3004 / 936-468-1004 (TDD)) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodations and/auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodation. For additional information, go to http://www.sfasu.edu/disabilityservices.

**Minimum grades and sequencing of music theory courses:** The SFASU School of Music handbook states, “Courses required to be taken concurrently (MTC 151 & 161; MTC 152 & 162; MTC 251 & 261; MTC 252 & 262) must both be passed with the minimum grade of ‘C’ before moving on to the next two courses.” Thus, students who meet the minimum requirements in only one of the two courses may not move on to the next level until the deficiency is rectified.

**Withheld grades semester grades policy (A54):** Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH or the grade will automatically become an “F”. If students register for the same course in future terms, the WH will automatically become an “F” and will be counted as a repeated course for the purpose of computing the point average.

**Academic Integrity:** Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Academic Dishonesty:** Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification of invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one’s own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an internet source or other source; and (3) incorporating the words or ideas of another into one’s paper without giving the author due
credit. Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp. Any work found to be in violation of the Academic Dishonesty Policies will not be accepted.