SYLLABUS - MHL 454.001
ORCHESTRA ADMINISTRATION
FALL 2018

PROFESSOR: Dr. Pierre-Alain Chevalier
EMAIL: chevaliepa@sfasu.edu
PHONE: (936) 468-3885
OFFICE: MUS 163
OFFICE HOURS: M. 2:00–3:30p
Th. 3:30–5:00p
Fri. 10:00–12:00p
CLASS TIMES: MWF: 8:00–8:50a

DESCRIPTION
The purpose of this course is to present students with philosophies and techniques of teaching instrumental music at the middle, junior high, and high school level. Special emphasis will be placed upon developing one’s own distinct philosophy of music education and demonstrating the theory as applied to practice.

PROGRAM LEARNING OUTCOMES
Upon completion of the course, each student should have the fundamental skills necessary to successfully participate in the student teaching experience.

MATERIALS
A method for organizing hand-outs, class assignments, research materials, and class notes such as a three-ring binder.

TEXT

INTERNET RESOURCE
www.stringtechnique.com

GRADES
Your cumulative grade will be calculated based on the following formula:
Assignments/Class Activities: 50%
Midterm: 20%
Final: 30%
Grading scale:
A .................. 90-100
B .................. 80-89
C .................. 70-79
D .................. 60-69
F .................. 0-59

ATTENDANCE
Attendance is mandatory.

2 unexcused class absences – maximum semester grade of a B
3 unexcused class absences – maximum semester grade of a C
4 unexcused class absences – F

Should you expect to miss a class session, and you believe your absence warrants an excuse, clearly explain the circumstances of your absence in an email to the professor in advance. Any sickness or family emergency will be excused as long as documentation is provided. Absences will be evaluated by the professor on a case-by-case basis.

MAJOR ASSIGNMENTS
Major assignments are those assignments which will contribute to a large part of your cumulative grade. Weekly assignments are not included here. All assignments should use 12-pt Times New Roman font and 1-inch margins.

Midterm (see assignment for details)
In a research paper of 2-3 pages in length, discuss the relationship between competition and music education. Utilize at least five sources, organize your ideas, use proper citations (be consistent), present your argument clearly, and summarize your findings. A rough draft of the paper must be submitted to the professor for review three weeks before the due date.

Final (see assignment for details)
After several weeks of class, begin considering topics for your final project. This can take the form of a standard research paper utilizing 8-10 sources and 4-6 pages in length. Other “creative” formats will be permitted. A project proposal must be submitted and approved before you begin. Any projects submitted without prior approval will be rejected. Furthermore, a rough draft of the project must be submitted to the professor three weeks before the due date.
COURSE CALENDAR

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 28</td>
<td>Midterm rough draft</td>
</tr>
<tr>
<td>October 19</td>
<td>Midterm</td>
</tr>
<tr>
<td>November 16</td>
<td>Final rough draft</td>
</tr>
<tr>
<td>December 10</td>
<td>Final</td>
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</tbody>
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Additional details may be provided in a separate course calendar.

UNIVERSITY POLICIES

Academic Integrity (A-9.1)
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

Withheld Grades Semester Grades Policy (A-54)
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and
will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities**
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/.