Instructor Information:

Erica S. Dillard
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Office: 201E
Phone: 936 468 2287
Office Hours: Monday 12:00-1:00; Tuesday 10:00-11:00; Wednesday 10:00-11:00 & 12:00-1:00; Thursday 12:00-1:00
Credits: 1 hour
Course Time & Location: Monday 1:00-1:50 (ECRC 206)

Prerequisites:
Prerequisites: ECH 328, 328P

I. Course Description:

One semester hour. Laboratory observations and interactions with young children in child-centered classroom environments directly related to the content and purpose of ECH 331. Must be taken concurrently with ECH 331.

II. Intended Learning Outcomes/Goals/Objectives:

The mission of this class is to prepare competent, successful, caring and enthusiastic professionals dedicated to responsible service, leadership and continued professional and intellectual development in the specific area of the classroom environment. Teacher candidates will think critically, reflectively and creatively as they study, collaborate, examine, plan and interact in the classroom environment. Teacher candidates will explore and consider the effects the classroom environment has on student learners while appreciating the differences of the individual students. Teacher candidates will display responsible and ethical behaviors while examining the importance of integrity in the teaching profession. Teacher candidates will investigate and understand the importance of community and parent involvement and become advocates for young children. This community of life-long learners will continually evaluate their own ideas while listening to others as they become a social community in a classroom that explores the classroom environment of young children.

Upon completion of this course the teacher candidates will know how to integrate subjects, include all levels of thinking, plan, set-up, and interact in learning center activities.
PLO 1 Candidates know, understand, and use the major concepts, principles, theories, and research related to development of children and young adolescents to construct learning opportunities that support individual students’ development, acquisition of knowledge, and motivation (ACEI 1; In TASC 1).

- **SLO 1.1** Candidates will interact with children and teachers before, during, and after learning centers related to motivation theory and principles related to classroom climate.
  - **Assessment** - Learning Centers Observation Quizzes PPR 2.9k InTASC; PPR 2.8s (TS4Dii InTASC); PPR 2.9s, 10s, 14s (TS4Cii InTASC); PPR 2.18s (TS4Bi, TS4Bi InTASC); PPR 2.19s (InTASC); PPR 3.1k, 2k, 4k (InTASC);

- **SLO 1.2** Candidates will reflect and examine all elements and processes to planning, constructing, and setting up quality learning center activities.
  - **Assessment** - Quizzes PPR 2.8s (TS4Dii InTASC); PPR 2.9s, 10s, 14s (TS4Cii InTASC); PPR 2.18s (TS4Bi, TS4Bi InTASC); PPR 2.19s (InTASC); PPR 3.1k, 2k, 4k (InTASC);
  - **Assessment** - Reflection Discussions/Documents PPR 2.8s (TS4Dii InTASC); PPR 2.9s, 10s, 14s (TS4Cii InTASC); PPR 2.18s (TS4Bi, TS4Bi InTASC); PPR 2.19s (InTASC); PPR 3.1k, 2k, 4k (InTASC);

- **SLO 1.3** Candidates will demonstrate an introductory knowledge and understanding of Benjamin Bloom’s Taxonomy as it relates to instructional alignment (district and state curriculum) TEKS, STAAR, and lesson objectives.
  - **Assessment** - TEKS and Objective Assignment (Analyzing the TEKS-Anatomy of the TEKS) PPR 1.7k (TS3Ci InTASC); PPR 1.19k, 20k, 22k, 23k (TS3Cii InTASC); PPR 1.6s (TS3Bi), 7s (TS1Ai InTASC); PPR 1.12s, 13s, 14s (TS2Bi InTASC); 15s, 16s (TS1Cii InTASC)
  - **Assessment** - Learning Center Planning Sheets and Set Ups PPR 1.1s (TS1Bi), 2s (TS2Bi, TS2Cii InTASC); PPR 1.6s (TS3Bi); PPR 1.7k (TS3Ci InTASC); PPR 1.16k (InTASC); PPR 1.7s (TS1Ai InTASC); PPR 1.19k, 20k, 22k, 23k (TS3Cii InTASC); PPR 3.7s, 8s, 9s (TS1Eiii); PPR 3.10s; **TEKS System** - Curriculum Alignment, Curriculum Standards, Understanding The TEKS Organization and Structure, Understanding the Verbs and Cognitive Rigor, TEKS Identification for Lesson Plans, Learning Objectives, ELPS, Lesson Planning Models (Learning Center Lesson Plan)

PLO 3 Candidates use their knowledge of students, learning, curriculum, environment, diversity, communication, and community to plan and implement collaborative engaging, thought provoking, inquiry-based instruction to meet the needs of all learners (ACEI 3; In TASC 2, 3, 5, 7, 8).

- **SLO 3.1**: Candidates will unpack PK Guidelines and TEKS to determine thinking, content, and processes according to Bloom’s Taxonomy.
  - **Assessment** - Analyzing the TEKS Document PPR 1.7k (TS3Ci InTASC); PPR 1.19k (InTASC), 20k; PPR 1.6s (TS3Bi); PPR 1.7s (TS1Ai InTASC);
  - **Assessment** - Classroom Discussion PPR 1.7k (TS3Ci InTASC); PPR 1.19k (InTASC), 20k; PPR 1.6s (TS3Bi), 7s (TS1Ai InTASC);

- **SLO 3.2**: Candidates will create learning objectives appropriate for learning centers
  - **Assessment** - Classroom Discussion PPR 1.7k (TS3Ci InTASC); PPR 1.2s (TS2Bi InTASC); PPR 1.6s (TS3Bi); PPR 1.7s (TS1Ai InTASC); PPR 1.12s, 13s, 14s (TS2Bi InTASC); PPR 1.15s, 16s (TS1Cii InTASC); **ELAR 4.2s** (Math/Literacy LCA);

- **SLO 3.3**: Candidates will create and construct engaging learning center activities that include learning objectives, TEKS, directional guides, data sheets, picture cards, reading materials, etc. that are appropriate for the development of the age classroom assigned.
SLO 3.3.1 Assessment-Learning Center Planning Sheets and Set Ups PPR 1.7k (TS3Ci InTASC); PPR 1.16k (InTASC); PPR 1.19k, 20k, 22k, 23k(TS3Cii InTASC); PPR 1.1s (TS1Bi); PPR 1.4s, PPR1.10s (TS1Ei InTASC); PPR 1.12s,13s,14s (TS2Bi InTASC); PPR 1.15s, 16s (TS1Cii InTASC); PPR 3.7s,8s,9s (TS1Eiii); PPR 3.10s; PPR 2.19k (TS4Bi); ELAR 4.2s (Math/Literacy LCA); Technology 6.4k, ISTE 5b; Technology 6.23s, ISTE 2c; Technology 6.30s, ISTE 5b; TEKS System: Curriculum Alignment, Curriculum Standards, Understanding The TEKS Organization and Structure, Understanding the Verbs and Cognitive Rigor, TEKS Identification for Lesson Plans, Learning Objectives, ELPS, Lesson Planning Models (Learning Center Lesson Plan)

- **SLO 3.4**: Candidates will interact with children during learning centers they have constructed, provide constructive feedback, and reflect upon the instructional implementation.
  - SLO 3.4.1 Assessment-Student Learning Center Reflection Assignment PPR 1.16k (InTASC), PPR 1.26k (TS5Ai InTASC); PPR 2.4s (InTASC); PPR 3.1s,4s (TS1Dii,TS1Eii InTASC); PPR 3.5s (InTASC); PPR 2.22k (TS4Bii InTASC)
  - SLO 3.4.2 Assessment-Classroom Debrief Discussions PPR 1.16k (InTASC); PPR 1.26k (TS5Ai InTASC); PPR 2.4s (InTASC); PPR 3.1s,4s (TS1Dii,TS1Eii InTASC); PPR 3.5s (InTASC)

- **SLO 3.5**: Candidates will transform existing curriculum materials to create developmentally appropriate hands-on learning activities.
  - SLO 3.5.1 Assessment-Worksheet to Learning Center Activity & Rubric PPR 1.7k (TS3Ci InTASC); PPR 1.16k (InTASC); PPR 1.19k, 20k, 22k, 23k(TS3Cii InTASC); PPR 1.2s (TS2Bii, TS2Ciii InTASC); PPR 1.6s (TS3Bi); PPR 1.16s (TS1Cii InTASC); PPR 1.20s (TS1Bii); PPR 3.7s, 8s, 9s (TS1Eiii); PPR 3.10s; Technology 1.3k, ISTE 5a, 5b, 5c, 6d; Technology 2.1s, ISTE 5c; Technology 2.5s, ISTE 4a, 4b, 4c, 4d, 5a, 5b, 6d; Technology 2.8s, ISTE 6b; Technology 6.23s, ISTE 2c; Technology 6.30s, ISTE 5b; TEKS System: Curriculum Alignment, Curriculum Standards, Understanding The TEKS Organization and Structure, Understanding the Verbs and Cognitive Rigor, TEKS Identification for Lesson Plans, Learning Objectives, ELPS, Lesson Planning Models (Learning Center Lesson Plan)

**PLO 5** Candidates know, implement, evaluate, and reflect upon research-based teaching, professional ethics, and professional learning resources to establish and maintain positive, collaborative relationships with families, colleagues, professional organizations, and community agencies to promote the intellectual, social, emotional, physical growth, and well-being of all children. (ACEI 5; In TASC 9,10)

- **SLO 5.1**: Candidates will facilitate projects related to community agencies to promote the intellectual, social, emotional, physical growth and well-being of all children from diverse populations, and interact with children and adults affiliated with area boys and girls clubs, school districts, YMCA, or day care centers to establish collaborative relationships with community.
  - SLO 5.1.1 Assessment-Learning Center Planning Sheets PPR 1.7k (TS3Ci InTASC); PPR 1.16k (InTASC); PPR 1.2s (TS2Bii, TS2Ciii InTASC); PPR 1.11s(TS3Biii InTASC); PPR 1.20s (TS1Bii); PPR 3.7k; PPR 3.1s,4s (TS1Dii,TS1Ei InTASC); PPR 3.5s (InTASC); PPR 3.7s, 8s, 9s (TS1Eiii); PPR 3.10s; Technology 1.3k, ISTE 5a, 5b, 5c, 6d; Technology 2.1s, ISTE 5c; Technology 2.5s, ISTE 4a, 4b, 4c, 4d, 5a, 5b, 6d; Technology 2.8s, ISTE 6b; Technology 6.23s, ISTE 2c; Technology 6.30s, ISTE 5b; TEKS System: Curriculum Alignment, Curriculum Standards, Understanding The TEKS Organization and Structure, Understanding the Verbs and Cognitive Rigor, TEKS Identification for Lesson Plans, Learning Objectives, ELPS, Lesson Planning Models (Learning Center Lesson Plan)

- **SLO 5.2**: Candidates will demonstrate a working awareness of appropriate teacher language (constructive feedback) and its effect on young children.
  - SLO 5.2.1 Assessment-Learning Center Planning Sheets and Reflections PPR 1.7k (TS3Ci InTASC); PPR 1.16k (InTASC); PPR 1.2s (TS2Bii, TS2Ciii InTASC); PPR 1.11s(TS3Biii InTASC); PPR 1.20s (TS1Bii), 26s; PPR 2.5k, 9k (InTASC); PPR 3.7k; PPR 3.1s,4s(TS1Dii,TS1Eii InTASC); PPR 3.5s (InTASC)

- **SLO 5.3**: Candidates demonstrate professional reflection of own work and work of others.
  - SLO 5.3.1 Assessment-Learning Center Individual and Group Responsibilities Reflection Sheets PPR 1.26s; PPR 4.2k (InTASC),PPR 4.3k;
This Assessment is a Cumulative Activity that requires rigorous application of the TEKS System: Curriculum Alignment, Curriculum Standards, Understanding The TEKS Organization and Structure, Understanding the Verbs and Cognitive Rigor, TEKS Identification for Lesson Plans, Learning Objectives, ELPS, Lesson Planning Models (Learning Center Lesson Plan).

**Course Assignments, Activities, Instructional Strategies, Use of Technology:**

This is a web enhanced course with Face-to-Face class meetings. Teacher candidates will be completing individual assignments that may be intended for class presentations, D2L postings, for assessment by instructor or used for self-assessment.

**PROFESSIONALISM** Teacher candidates will be expected to show professional behaviors at all times. *(PLO 5/ACEI 5; In TASC 9, 10)*

**LEARNING CENTER ACTIVITIES** Each student is responsible for planning and setting-up activities in their assigned classrooms, the lecture room, and at the Boys and Girls Club, or other approved location. These activities will be based on developmental needs of children as assessed by teacher candidates in classroom observations. First plan will be a practice plan completed individually or in a group. The other 2 will be completed on a rotational basis, each student will plan, in a group or individually, and set-up a variety of learning center activities (kindergarten through 3rd grade): learning centers may be discovery, math, and music/gross motor/art integrated into a literacy center. This literacy activity will be set-up at the Boys and Girls Club or in a classroom of another approved kind. In each center set-up, teacher candidates are responsible for the picture cards, directional guides, games/activities, data sheets, books, gathering/constructing materials and supplies, other items (borders, decorations, etc.) which invite children to the center. See D2L for modified directives for Summer Sessions. *(LAB ASSIGNMETNS PICTURE WALK #1 & #2 (Quizzes) The teacher candidates will complete 2 lab assignments in the form of quizzes. These are used to help students become aware of the environment of each age classroom (PreK-3rd Grade). *Aligned with ECH 331 Lecture Course-See D2L. This assignment is subject to change as needed for class or individual student. *(PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI 5; In TASC 9, 10)*

*This course includes a critical FEM/LIVETEXT assignment that will be used for accountability and accreditation. Incidental lab fee $20.

**Worksheet to LCA** Each teacher candidate will work independently to take a concept or skill from a worksheet and turn that into a learning center. This assignment may include a directional guide, data sheet, and other necessary materials. It will be turned in online in D2L and in LIVETEXT-FEM. *(PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI 5; In TASC 9, 10)*

**Lab Observations Complete** Each teacher candidate will be expected to complete observations in the SFASU Charter School or designated location by actually going to the classroom during learning centers and/or watching videos of classrooms online. During Summer Session, teacher candidates will be responsible for watching videos of classroom online via D2L. The type of observation will depend on type of 331 classes you are taking and will be discussed in D2L or by instructor. *(Failure to complete all lab observations will result in a failing grade.) Remember, observations are completed in addition to your class time in both lecture and practicum university classroom settings. *(PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI 5; In TASC 9, 10)*

**TECHNOLOGY**
Log on to http://www.oit.sfasu.edu/disted/studsup/index.html if you are having difficulties. You may also call 936-468-1919 for technical assistance.

Know that if you intend to use a "dial-up" connection to access the internet for this course, please note that you may experience long wait times for files to download and you MAY NOT be able to view all pages in the course or watch the many videos you will find. Not being able to view all information is NOT a valid reason to miss requirements. Finding a browser on your computer that allows YouTube videos and other links to open quickly will save you much time. The Resource Room in the ECRC at SFA has computers that can be used daily to view your videos and or take quizzes, but do plan ahead if you need to utilize this on campus resource. (See posted Resource Room Schedule for the current semester.)

Having technical trouble with computer or with D2L does NOT excuse missed or late assignments. Your ability to understand the technology is a MUST. DO NOT WAIT UNTIL THE LAST MINUTE TO WORK ON ASSIGNMENTS or learn about D2L.

Course Pages - This course web-enhances or is delivered completely online (Summer Session). You must plan on being able to use D2L daily. Course pages may be accessed through MySFA or directly at http://D2L.sfasu.edu.

IV. Evaluation and Assessments (Grading):

Weekly assessments and semester evaluations may be given to evaluate teacher candidates understanding and may not be announced.

EXAM/QUIZZES It is your responsibility to check D2L for all assigned quizzes in your course – due dates and times. Unannounced quizzes may be given during the semester and may not be made up. Other quizzes will be given, as needed, to help in the understanding of material and information. Quizzes may be given online.

The following quizzes will be taken during the semester. See Course Timeline and D2L calendar.

- General Information Quiz (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI 5; In TASC 9, 10)
- How to Interact in LCAs QUIZ (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI 5; In TASC 9, 10)
- Classroom Investigation Report QUIZ (10 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI 5; In TASC 9, 10)
- Data Sheet Quiz (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8)
- Directional Guide Quiz (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8)
- Picture Card Quiz (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8)
- LCA in Box Quiz (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8)
- Power of Our Words Chap 2 and 3 Text Reading QUIZ (10 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI; In TASC 9, 10)
- Teacher Interaction Quiz (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI; In TASC 9, 10)
- LCA Scavenger Hunt QUIZ (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8)

OBSERVATION QUIZZES

- Discovery/Science (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI; In TASC 9, 10)
- Assessment (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI; In TASC 9, 10)
- Preview and Review (5 Points) (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI; In TASC 9, 10)
INDIVIDUAL OR GROUP ASSIGNMENTS

LEARNING CENTER ACTIVITIES (PLO1/ACEI 1; In TASC1; PLO3/ACEI 3; In TASC 2,3,5,7,8; PLO 5/ACEI 5; In TASC 9, 10)

- Discovery – Math – Literacy (30 Points/45 Points/45 Points)
- Worksheet to LCA (200 Points) [To be considered for full credit, this assignment must be submitted in BOTH the D2L dropbox and Livetext-FE module]

PROFESSIONAL RESPONSIBILITIES (PLO 5/ACEI; In TASC 9, 10)

- PROFESSIONALISM (30 Points)
- Time Card (25 Points)

LATE/MISSED WORK will cause professionalism points to be lost for EACH missed or late assignment, quiz, or discussion.

Tentative Total Possible Course Points (450 Points)

GRADING SCALE:

A = 90 -100% (450-403)
B = 80 - 89% (402-358)
C = 70 – 79% (357-313)
D = 69% - 60% (312-268)
F = 59% or below (267)
All dates and assignments are tentative. Alternate date changes may be given verbally in class, through D2L communications, or by revised calendar.

**ECH 331P Field Experience**  
*Tentative Course Timeline: Fall 2018*

*See Pages 7-10.*

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<td><strong>Week 1</strong></td>
<td>Getting Started</td>
<td>Familiarize Yourself with D2L</td>
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<tr>
<td><strong>August 27</strong></td>
<td>Syllabus &amp; Timeline (Livetext/APA)</td>
<td>Read Syllabus and Timeline</td>
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<td>To <strong>September 2</strong></td>
<td>Lab Guidelines/Dress Code/Observation Reminders/Personal Profiles/Background Check (Review the Background Check form in the course, but complete the one provided by the instructor.)</td>
<td>You will not observe in the classroom <strong>THE FIRST 3 WEEKS</strong>. Observations in the classroom will begin week 4. Background check turned in with copy of driver’s license (May be turned in in lecture class.) Fill out and turn in: Video Picture Release (<strong>Submit as Directed in Class</strong>) Personal Profiles (Submit in either Lecture or Practicum) (<strong>Submit as Directed in Class</strong>)</td>
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<td><strong>Week 2</strong></td>
<td>Observations &amp; Interactions</td>
<td>Personal Profiles (Submit in either Lecture or Practicum)</td>
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<td><strong>September 3</strong></td>
<td>Dress Code/Observation Reminders</td>
<td>Classroom Observation Expectation Quiz (<strong>Sept 9</strong>)</td>
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<td>To <strong>September 9</strong></td>
<td>Complete: Personal Profiles/Background Check</td>
<td>How to Interact in LCAs QUIZ (<strong>Sept 9</strong>)</td>
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<td>Sign up for Observations: Select Classroom &amp; Time</td>
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<td><strong>Week 3</strong></td>
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<td>General Information: Learning Center Activities</td>
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<td>Tour Charter School to locate classrooms and time clock.</td>
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<td>Week 9</td>
<td>Setting Up Center In A Box</td>
<td>OB# 6 in Classroom/Observation Video</td>
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<td>October 22 To October 28</td>
<td>Math LCA Set Up</td>
<td>Math Center Planning</td>
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<td>MATH PLANNING (Work with Group During Practicum)</td>
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<td></td>
<td><em><strong>Last Day to Withdraw-See University Calendar</strong></em></td>
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<td>Week 10</td>
<td>Math LCA Set Up</td>
<td>OB# 7 in Classroom/Observation Video</td>
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<tr>
<td>October 29 To November 4</td>
<td></td>
<td>Sign up for Literacy Set-Up time (Tentative)</td>
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<td>Week 11</td>
<td>MATH PLANNING (Work with Group During Practicum)</td>
<td>Mathematics Learning Center Activity Set Up (Presentation/Demonstrations Upon Completion)</td>
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<tr>
<td>November 5 To November 11</td>
<td></td>
<td>Begin Literacy Plan Bring HARD copy literacy idea/s</td>
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<td>Week 12</td>
<td>Literacy Plan &amp; Set Up</td>
<td>OB# 8 in Classroom/Observation Video</td>
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<tr>
<td>November 12 To November 18</td>
<td>LITERACY Planning (Work with Group During Practicum)</td>
<td>Mathematics Learning Center Activity Set Up (Presentation/Demonstrations Upon Completion)</td>
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<td>Worksheet to LCA</td>
<td>Literacy Center Planning</td>
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<td></td>
<td>WORKSHEET to LCA (Select Worksheet as Directed)</td>
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<tr>
<td>Week 13</td>
<td>Thanksgiving Holiday!</td>
<td>Thanksgiving Holiday!</td>
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<td><strong>November 19</strong></td>
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<td><strong>To</strong></td>
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<td><strong>November 25</strong></td>
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<tr>
<td><strong>Week 14</strong></td>
<td>Worksheet to LCA</td>
<td><em>Last week to make up missed observations.</em></td>
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<tr>
<td><strong>November 26</strong></td>
<td>WORKSHEET to LCA (Select Worksheet as Directed)</td>
<td>Literacy Center Planning (Submit Upon Completion)</td>
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<tr>
<td><strong>To</strong></td>
<td>LITERACY Planning Set-Ups</td>
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<td><strong>Dec 2</strong></td>
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- Worksheet to LCA (Individual Assignment)
- Read module before taking quizzes
- Power of Words Chapter#2 and #3 QUIZ (**Dec 2**)
- MODULE QUIZ - Interaction (**Dec 2**)
- Role Play Teacher Language Quiz (**Dec 2**)
- All observation time cards with verification sheet are due in LAB this week!

| Week 15 | Worksheet to LCA & Final Thoughts | Worksheet to LCA (**Dec 7**)
<table>
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<tr>
<td><strong>December 3</strong></td>
<td>Work on Individual Worksheet to LCA</td>
<td><strong>WORKSHEET TO LCA DUE IN DROPBOX &amp; LIVETEXT FEM by Dec 7</strong></td>
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<tr>
<td><strong>To</strong></td>
<td>TEACHER INTERACTION/Final Thoughts</td>
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<tr>
<td><strong>December 9</strong></td>
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<tr>
<th>Week 16</th>
<th>No New Content</th>
<th>COMPLETE LECTURE FINAL AS DIRECTED!!</th>
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</table>
| **December 10** | LECTURE FINAL-NO PRACTICUM FINAL!! | LCA Scavenger Hunt QUIZ (**Dec 9**)
| **To** | WORKSHEET to LCA Review in Progress | (*Use Released LCA Files to take Quiz in D2L*) |
| **December 14** | December 15-University Commencement |  |
VI. Required Text and Other Required Materials:

1) Transitions Book from 328 or Purchased.

Transitions


(used in ECH 328 and will be used in classes after 331)

3) FEM/LIVETEXT REGISTRATION

**FEM Statement:** (USED FOR PRACTICUM ONLY)
In this course you must purchase and activate the LiveText add-on, Field Experience Module (FEM), PRIOR to your first day of field experience/clinical teaching. Failure to purchase and activate the account and/or submit the required assignment(s) within the FEM system may result in course failure. FEM must be purchased from www.livetext.com for a fee of $18.00 for a multiple year subscription.

**LiveText Statement:**
This course uses the LiveText data management system to collect critical assessments for students who are Perkins College of Education majors (undergraduate, graduate, and doctoral) or majors in other colleges seeking educator certification through the Perkins College of Education. Students who do not have an existing LiveText account will receive an access code via the SFA email system within the first week of class. You will be required to register your LiveText account, and you will be notified how to do this via email. If you forward your SFA e-mail to another account and do not receive an e-mail concerning LiveText registration, please be sure to check your junk mail folder and your spam filter for these e-mails.
If you have questions about obtaining or registering your LiveText account, call ext. 1267 or e-mail SFALiveText@sfasu.edu. Once LiveText is activated, if you have technical questions, call ext. 7050 or e-mail livetext@sfasu.edu. Failure to activate the account and/or submit the required assignment(s) within the LiveText system may result in course failure.

VII. Course Evaluations:

Near the conclusion of each semester, students in the Perkins College of Education electronically evaluate courses taken within the PCOE. Evaluation data is used for a variety of important purposes including:
1. Course and program improvement, planning, and accreditation;
2. Instruction evaluation purposes; and
3. Making decisions on faculty tenure, promotion, pay, and retention.

As you evaluate this course, please be thoughtful, thorough, and accurate in completing the evaluation. Please know that the PCOE faculty is committed to excellence in teaching and continued improvement. Therefore, your response is critical!

In the Perkins College of Education, the course evaluation process has been simplified and is completed electronically through MySFA. Although the instructor will be able to view the names of students who complete the survey, all ratings and comments are confidential and anonymous, and will not be available to the instructor until after final grades are posted.

VIII. Student Ethics and Other Policy Information:

Class Attendance and Excused Absence: Policy 6.7

Regular, punctual attendance, documented participation, and, if indicated in the syllabus, submission of completed assignments are expected at all classes, laboratories, and other activities for which the student is registered. Based on university policy, failure of students to adhere to these requirements shall influence the course grade, financial assistance, and/or enrollment status. The instructor shall maintain an accurate record of each student’s attendance and participation as well as note this information in required reports (including the first 12 day attendance report) and in determining final grades. Students may be excused from attendance for reasons such as health, family emergencies, or student participation in approved university-sponsored events. However, students are responsible for notifying their instructors in advance, when possible, for excusable absences. Whether absences are excused or unexcused, a student is still responsible for all course content and assignments. Students with accepted excuses may be permitted to make up work for up to three weeks of absences during a semester or one week of a summer term, depending on the nature of the missed work. Make-up work must be completed as soon as possible after returning from an absence.

Academic Accommodation for Students with Disabilities: Policy 6.1 and 6.6
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 936-468-3004 as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/

Academic Dishonesty

Student Academic Dishonesty: Policy 4.1
Abiding by university policy on academic integrity is a responsibility of all university faculty and students. Faculty members must promote the components of academic integrity in their instruction, and course syllabi are required to provide information about penalties for cheating and plagiarism, as well as the appeal process.

Definition of Academic Dishonesty
Academic dishonesty includes both cheating and plagiarism. Cheating includes, but is not limited to:
- using or attempting to use unauthorized materials on any class assignment or exam;
- falsifying or inventing of any information, including citations, on an assignment;
- helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were one’s own. Examples of plagiarism include, but are not limited to:
- submitting an assignment as one's own work when it is at least partly the work of another person;
- submitting a work that has been purchased or otherwise obtained from the Internet or another source;
- incorporating the words or ideas of an author into one's paper or presentation without giving the author credit.

Penalties for Academic Dishonesty
Penalties may include, but are not limited to, reprimand, no credit for the assignment or exam, re-submission of the work, make-up exam, failure of the course, or expulsion from the university.

Student Appeals
A student who wishes to appeal decisions related to academic dishonesty should follow procedures outlined in Academic Appeals by Students (6.3).

Withheld Grades Semester Grades (Policy 5.5):

At the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes and F, except as allowed through policy (i.e.,
Active Military Service (6.14). If students register for the same course in future terms, the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Student Code of Conduct (Policy 10.4):**

Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program. Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This policy applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare: Early Alert Program at SFA. Information regarding the iCare program is found at [https://www.sfasu.edu/judicial/earlyalert.asp](https://www.sfasu.edu/judicial/earlyalert.asp) or call the office at 936 468 2703.

**Additional Information:**

**Code of Ethics for the Texas Educator:**

The Texas educator shall comply with standard practices and ethical conduct toward students, professional colleagues, school officials, parents, and members of the community and shall safeguard academic freedom. The Texas educator, in maintaining the dignity of the profession, shall respect and obey the law, demonstrate personal integrity, and exemplify honesty and good moral character. The Texas educator, in exemplifying ethical relations with colleagues, shall extend just and equitable treatment to all members of the profession. The Texas educator, in accepting a position of public trust, shall measure success by the progress of each student toward realization of his or her potential as an effective citizen. The Texas educator, in fulfilling responsibilities in the community, shall cooperate with parents and others to improve the public schools of the community. This chapter shall apply to educators and candidates for certification.


**To complete Certification/Licensing Requirements in Texas related to public education and other professional settings, you will be required to:**

1. Candidates must undergo a criminal history background check prior to clinical teaching and prior to employment as an educator. The public school campuses are responsible for completing the criminal background check. A person who is enrolled or planning to enroll in a State Board for Educator Certification-approved educator preparation program or planning to take a certification examination may request a preliminary criminal history evaluation letter regarding the person's potential ineligibility for certification due to a conviction or deferred adjudication for a felony or misdemeanor offense.

   A Preliminary Criminal History Evaluation is a non-mandatory, non-binding evaluation of an individual’s self-reported criminal history. In addition, the agency obtains your name-based Texas criminal history information. The service is provided to the requestor for a non-refundable fee. The requestor will receive an evaluation letter by email from agency staff advising of potential ineligibility for educator certification.

   You are eligible to request a Preliminary Criminal History Evaluation if:

   - You enrolled or planning to enroll in an educator preparation program or
• You are planning to take a certification exam for initial educator certification, and
• You have reason to believe that you may be ineligible for educator certification due to a conviction or deferred adjudication for a felony or misdemeanor offense.

You are not eligible for a preliminary evaluation of your criminal history if you do not have a conviction or deferred adjudication for a felony or misdemeanor offense.

In addition, you must complete the fingerprinting process when you apply for certification. Participation in the evaluation does not preclude you from submitting to a national criminal history review at the time you apply for your educator certification. Your criminal history will be reviewed and you may be subject to an investigation based on that criminal history, including any information you failed to submit for evaluation.

Additional information can be found at https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/.

2. Provide one of the following primary ID documents: passport, driver’s license, state or providence ID cards, a national ID card, or military ID card to take the TExES exams (additional information available at www.texas.ets.org/registrationBulletin/). YOU must provide legal documentation to be allowed to take these mandated examinations that are related to certification/licensing requirements in Texas. If you do not have legal documentation, you may want to reconsider your major while at SFASU.

3. Successfully complete state mandated a fingerprint background check. If you have a history of criminal activity, you may want to reconsider your major while at SFASU.

For further information concerning this matter, contact Katie Snyder Martin at 936-468-1740 or snyderke1@sfasu.edu.

IX. Relevant Course Information

1.) Professionalism in ECH 331P You will demonstrate professionalism by:

• attending all class and face-to-face meetings in accordance with the policies of the university; checking in on D2L daily (missing class will cause professionalism grade to drop)

http://www.sfasu.edu/policies/class_attendance_excused_abs.asp

• becoming familiar with the SFA Policies and Procedures Manual regarding cheating and plagiarism;

http://www.sfasu.edu/policies/academic_integrity.asp

• reading course outline/syllabus and following directions for assignments;

• reading each assigned reading by the stated due date;

• completing ALL ASSIGNMENTS/QUIZZES independently unless otherwise stated by the instructor/professor;

• completing ALL ASSIGNMENTS/QUIZZES on or before the due date (LATE WORK does not receive points);

• participating appropriately in all class, DISCUSSION BOARD assignments, and face-to-face meetings;

• dressing professionally at all times when in the ECRC (face-to-face meetings—see ECHL Dress Code)

Or Alternate observation/interaction sites;

• being professional in demeanor, attitude; with teachers and peers (in person or with written communications)

• communicating effectively with professor, teachers, and fellow classmates in all communication formats

• maintaining confidentiality at all times.
2.) Teacher Candidate Interviews

- Each Teacher Candidate will participate in a brief interview by faculty of the Elementary Education Department to assess oral communication skills and dispositions for teaching. Information for interview scheduling will be posted in the course. The Interviews for Summer Sessions are conducted virtually. Each Teacher Candidate must follow the directives in D2L to sign up for interviews as directed.

- **Name Badges Face-to-Face** - Each teacher candidate is to wear his/her name badge at all times when in the ECH building. The name badge will be issued upon completion and verification of background check documentation. Name badges are your responsibility. Replacement badges cost $5.00 in the Resource Room and require an application for replacement form which must be approved. Badges should be worn in charter and lab classrooms at all times.

- **Missing Face-to-Face Observation** - YOU WILL NOT NEED TO NOTIFY YOUR INDIVIDUAL CLASSROOM TEACHERS WHEN YOU ARE ABSENT FROM YOUR OBSERVATIONS IN THE CLASSROOM. You will need to notify me by email if you are missing an observation time. The missed observation time will need to be made up during center times on another week. For fully online courses, see D2L for expectations based on location of implementation.

### Additional Information Specific to Course

**In order to complete the course, ALL MAJOR assignments (major assignments are noted in course timeline) must be completed by the end of the semester.** Missed quizzes are issued zero credit and will not be reopened. Quizzes are not major assignments. Of course, extenuating circumstances are always considered. Always contact your instructor regarding extenuating circumstances and Student Services if applicable.

**Late Work**— Late work receives no credit unless there is approval from the instructor. (Talk with teacher BEFORE it is late...not after.)

**Make-up Work Policy**— The decision whether to accept make-up work is at the discretion of the instructor. In general, make-up work will be accepted one week from the original due date. *I may accept late work for up to ½ credit earned, if there is an extenuating circumstance. No make-up work will be accepted after July 1 unless prior approval has been given.* It is important to submit make-up work in a timely manner.

**Attendance**— Attendance will be taken each class meeting day. Missed classes will adversely affect your final grade by causing professionalism grade to drop. (*Teachers are to notify their principal when absent. Notifying your instructor/professor prior to an absence prepares the teacher candidate for the future.*) Being online regularly in a web-based course is expected to meet attendance expectations in a web-based course.

**Expectations**— Teacher candidates are expected to keep up with the assigned readings listed in the course calendar. Teacher candidates will be responsible for taking quizzes (over readings in the text books and modules) in D2L as dated in the course calendar and in D2L. Readings in the assigned texts will allow all teacher candidates to create or add to their schema on the subject and participate intelligently in the classroom discussions. These quizzes are due and are expected to be completed before discussed in class or may be given in class to help recall material to be discussed in class. **Missed quizzes, online or in class, may not be made up**
and will adversely affect your professionalism grade and course grade. Quizzes may be added during semester, as needed, to help in the recalling of important information in readings.

**For Summer Courses—Remember...Summer courses are not MODIFIED COURSE. You will experience the same amount of content as in a Fall or Spring Course; however, you will complete the same amount of work in a much briefer timeframe. Teacher Candidates are expected to plan their time accordingly to meet the pacing of a Summer Session.**

**Course Resources:**

- **Journals—**
  - Young Children, National Association for the Education of Young Children — [http://www.naeyc.org/](http://www.naeyc.org/)

- **Other Resources—**
  - Texas Education Agency. *Texas Essential Knowledge and Skills (TEKS)*.

- **Websites—**
  - Education Resources Information Center (ERIC) — [www.eric.ed.gov](http://www.eric.ed.gov)
  - Texas Education Agency — [www.tea.state.tx.us](http://www.tea.state.tx.us)
  - Vaughn Gross Center for Reading and Language Arts, The University of Texas at Austin — [www.meadowscenter.org/vgc](http://www.meadowscenter.org/vgc)
- https://lead4ward.com/