SFA 475: Pedagogy & Leadership in Action for SFA 101 Student Instructors
Fall 2017
Mondays, 3:45-4:45
Location: TBA

INSTRUCTOR: Dr. Dana Cooper
SFA 101 Interim Coordinator
Steen Library, Room 203L
936.468.3808
cooperdc@sfasu.edu

OFFICE HOURS:
M & W 8-10am
F 9-10am

COURSE DESCRIPTION:
This class will include short lectures, focused discussions, small group activities, videos, role plays, student-led lectures and guest speakers. We will be use experiential learning methods, so emphasis will be on activities, group demonstrations, and related activities.

COURSE SUBJECTS AND OBJECTIVES:
- To learn about concepts involved with being a Student Instructor, with an emphasis on problem-solving and effective leadership
- To build supportive relationships between the Student Instructors
- To examine the role of the Student Instructor in the university community and in the retention processes
- To develop a fuller self-understanding, with special attention to the strengths, values, attitudes, knowledge, and skills that are needed to effectively help first-year students
- To become familiar with University resources (especially those that will ease the transition for new students) and prepare you to speak about these resources
- To examine student development theories and their application to the SFA 101 Program
- To expand theoretical knowledge of personality styles, leadership styles and small group facilitation and their application within the Student Instructor position
- To provide ample opportunities to improve public speaking skills and facilitation skills both in front of and within groups
- To become enthusiastic about the University
- To provide an environment that promotes personal, social and academic growth
- To facilitate the development of leadership skills and competencies which are essential to enhancing the social and interpersonal development of others.

STUDENT LEARNING OUTCOMES:
After taking this course, the Student Instructors should be able to teach SFA 101 and be better prepared to serve as a peer mentor for SFA 101 students.

REQUIRED TEXT: Required materials will be distributed in class or on D2L.
GRADING SYSTEM:

A letter grade (A, B, C, D, or F) will be given for this course. The grade you receive will depend on the time and effort you invest in this class. Below is a breakdown of the factors/ assignments considered in the grading process:

Grading Scale:

- A = 90-100
- B = 80-89
- C = 70-79
- D = 60-69
- F = 59 and below

<table>
<thead>
<tr>
<th>Project/Assignment</th>
<th>Number of Points Possible</th>
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<tbody>
<tr>
<td>Class Participation</td>
<td>96 (8 points per class day)</td>
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<tr>
<td>Contract with Instructor</td>
<td>4</td>
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<tr>
<td>TOTAL POINTS</td>
<td>= 100</td>
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CLASS PARTICIPATION:

Each student will be required to bring to class a card describing the method, format, and information that can be used to effectively teach a SFA 101 class the outlined topic for the day. Students must be prepared to discuss their method of teaching such information in a group setting and class discussion. The student’s participation grade will be derived from the card that is brought to class each day.

CONTRACT WITH FACULTY/STAFF INSTRUCTOR:

For you to function effectively as an SFA 101 Student Instructor, it is important that you communicate and understand your role and the unique collaborative relationship that exists between you and the faculty/staff instructor for your section. Before our third class, arrange a meeting with your faculty/staff instructor to discuss the class syllabus, goals, expectations of one another, which topics and/or activities you will facilitate, other responsibilities, additional dates/times to meet and plan, etc. Complete the roles and responsibilities form with your instructor attached to this syllabus. Turn it in to Dr. Dana Cooper no later than September 4.

COURSE COMPLAINTS:

Any college course complaints or problems should first be discussed with the course instructor for the particular course. Difficulties can usually be resolved there. If the complaint cannot be resolved, the next person to see is the appropriate department chairperson. Dr. Dana Cooper will serve as the SFA 101 interim coordinator (Steen Library, Room 203L; 936.468.3808).

E-MAIL:

Check your Jacks email account regularly. Your Titan account is the official email account for SFASU. D2L will be the official tool in your SFA 101 class
for communicating the important reminders, announcements, and further assignment directions.

**GENERAL STUDENT POLICIES:**

The following policies apply to all students enrolled in courses at Stephen F. Austin State University.

**Academic Integrity (4.1)** Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism. Definition of Academic Dishonesty Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to

1. using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class;
2. the falsification or invention of any information, including citations, on an assigned exercise; and/or
3. helping or attempting to help another in an act of cheating or plagiarism.

Plagiarism is presenting the words or ideas of another person as if they were your own.

Examples of plagiarism are

1. submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another;
2. submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and
3. incorporating the words or ideas of an author into one's paper without giving the author due credit. All student instructors are urged to read the complete policy at [http://www.sfasu.edu/policies/academic_integrity.asp](http://www.sfasu.edu/policies/academic_integrity.asp)

**Withheld Grades Semester Grades Policy (5.5):**

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities**

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and
outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to http://www.sfasu.edu/disabilityservices/ Acceptable Student Behavior Classroom behavior should not interfere with the instructor’s ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy 10-4). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. The instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the iCare Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

**TENTATIVE CLASS SCHEDULE**

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<tr>
<th>Date</th>
<th>Major Topic</th>
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<tr>
<td>Monday, August 29</td>
<td>Introductions and Icebreakers</td>
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<tr>
<td>Monday, September 4</td>
<td>Review syllabus &amp; Teambuilding</td>
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<tr>
<td>Monday, September 11</td>
<td>College learning strategies: Learning Styles, Study Skills, and Test-Taking</td>
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<td>Monday, September 18</td>
<td>Alcohol, Drugs, and Substance Abuse</td>
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<td>Monday, September 25</td>
<td>Integrity Review &amp; Study Skills</td>
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<tr>
<td>Monday, October 2</td>
<td>Working Well with Faculty, Staff, and Peers</td>
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<td>University Rules, Procedures, and Resources</td>
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<td>Monday, October 9</td>
<td>Time &amp; Stress Management</td>
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<tr>
<td>Monday, October 17</td>
<td>Health, Safety, and Fitness (including what to do if you get sick, sexual health, etc.)</td>
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<td>Monday, October 24</td>
<td>SFA History, Traditions, and Pride</td>
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<td>Monday, October 31</td>
<td>Campus Involvement and Community Service</td>
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<td>Monday, November 7</td>
<td>Accessing &amp; Evaluating Information</td>
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<td>Monday, November 14</td>
<td>The True Value of College Education</td>
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<td>Monday, November 21</td>
<td>Thanksgiving! Classes will not meet this week</td>
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<td>Monday, November 28</td>
<td>Final Class Day: Money Management</td>
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<tr>
<td>Monday, December 4</td>
<td>Course Celebration: We’re done!!!</td>
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<tr>
<td>Monday, December 11</td>
<td>Final Exams Begin</td>
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