Brass Class II: Low Brass Methods  
MUP 302.001/MUP 302.001 - Fall 2017

Instructors:  
Dr. Deb Scott, Professor of Music  
E-mail: dscott@sfasu.edu  
Phone: 936-468-1186  
Office: MUS 253  
Office Hours: By Appointment

Dr. Danny Chapa, Lecturer of Music  
E-mail: chapadr@sfasu.edu dchapa2@gmail.com  
Office: MUS 289  
Phone: (512)466-1467  
Office Hours: By Appointment

Class Meeting Time and Place:  
Tuesday/Thursday @ 8am-8:50  
Trombone half: Choir Room  
Tuba/Euph half: Back-stage Cole

Contacting the Instructor:  
The instructor is here to help the students succeed. At any point in the course, students should feel free to contact the instructor via e-mail, phone, or in person. Appointments may be set up as needed.

Course Description:  
Introductory training in playing/teaching trombone, euphonium, and tuba (1 semester hour credit; 2 hours lab/contact hours per week).

Program Learning Outcome:  
There are no specific program learning outcomes addressed in this course.

General Education Core Curriculum Objectives/Outcomes:  
There are no specific general education core curriculum objectives in this course. This course is not a general education core curriculum course.

Student Learning Outcomes:  
The Low Brass Methods course (MUP 302.001 and MUP 302.002) at Stephen F. Austin State University is an essential part of the requirements for music education.
The goals and objectives of the course are:
1. To gather knowledge, concepts and ideas regarding the teaching of all the instruments in the low brass family: trombone, euphonium, and tuba.
2. To gain a working knowledge and practice regarding the performance of each instrument. This includes the understanding and performance of beginning-level solos.
3. To provide all members of the class, especially those majoring in music education or music performance, a firm foundation in the instruction of a beginning low brass class (homogenous or heterogeneous) in the public schools.
4. To provide quality musical experiences to every member of the class on a regular basis.

Required Texts and Materials:  
The following materials are required for this class:  

Tuning for Wind Instruments: A Roadmap to Successful Intonation (Meredith Music) Jagow
Required handouts and readings will be provided in class. It is not the responsibility of the instructor to provide replacements for lost materials.

1 in. binder minimum with a clear insert pocket on (at least) the front and spine
(or larger combined Brass I and II notebook)

6-tab dividers with labels that can be printed and/or inserted in the tab

Paper and writing utensils for note-taking,

Presentation Methodology:
This class will be a combination of lectures, class participation, playing, and out-of-class practice, assignments, and required readings. Students are responsible for both in-and out-of-class materials. 

HINT: You are expected to study and memorize the class handouts in lieu of taking and typing your own notes, although if you prefer to take notes to enhance your learning style this is encouraged. Exams will be multiple choice, and it is expected that the student be able to answer from the handouts.

Grading Policy:
Students will be evaluated on the quality of work that they complete throughout the semester. Frequent assessment through various means ensures that students are learning the material and that they are being provided with constant feedback in regards to their progress. Final averages will be a combination of the following items:

- Timed Quizzes (7) (Slide positions and Fingering quizzes): 15%
- Timed Final Slide Position/ Fingering Chart Tests (2): 15%
- Playing Tests (2): 15%
- Assignments (2): 15%
- Binder Project (1): 15%
- Exams (2): 25%

Each of these items are explained later in the syllabus. Grades may be affected by attendance, tardiness, or by recital bonus points, which are described below.
**Attendance Policy:**
It is expected that students attend class. Students must submit an absence request at least one week in advance, except for emergencies, via email. In the event of an absence, the student should arrange to meet with the instructor to not only discuss the absence, but to see what information was missed as well.

***NOTE: If a student wishes to inquire about their attendance, they must ask the instructor after class, so that the instructor may confer with the official attendance records. If you wish to discuss this with the instructor, please make an appointment.***

<table>
<thead>
<tr>
<th>Number of Unexcused Absences</th>
<th>Highest Grade Attainable</th>
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</thead>
<tbody>
<tr>
<td>2=no penalty</td>
<td>For instance 95-0=95 (A)</td>
</tr>
<tr>
<td>3 =10 points off of your final grade</td>
<td>For instance 95-10=85 (B)</td>
</tr>
<tr>
<td>4=20 points off of your final grade</td>
<td>For instance 95-20=75 (C)</td>
</tr>
<tr>
<td>5=30 points off of your final grade</td>
<td>For instance 95-30=65 (D)</td>
</tr>
<tr>
<td>6=40 points off of your final grade</td>
<td>For instance 95-40=55 (F)</td>
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*THERE ARE NO EXCEPTIONS TO THE ABOVE CHART. IF YOU FAIL TO SHOW UP TO CLASS ON TIME, SLEEP IN, DECIDED TO NOT SHOW UP, ETC., YOU WILL FAIL THIS COURSE.*

**Regarding excused absences:** An excused absence is an absence discussed and/or arranged with the instructor prior to the class meeting. As well, any sickness or family emergency will be excused as long as documentation is provided and communication is present. Final determination of whether or not an absence is excused or unexcused is completely up to the instructor.

**Regarding Perfect Attendance:** Students who have perfect attendance (zero excused and unexcused absences) on the semester will have their lowest quiz grade replaced with a 100%.

**Late Policy:**
Class begins at exactly eight o'clock in the morning. Students are expected to be in their seats with the necessary materials for the day. **If a student is tardy three times, they will have one unexcused absence.** Six tardies are equal to two unexcused absences, etc. If the tardy is extreme, the instructor has the authority to count it as an unexcused absence; this is up to the instructor's discretion.

Students are also expected to turn in their assignments when they are due at the beginning of class. **Late work will be accepted with a penalty of ten points for each class day that it is late.** Late work that is turned in on a non-class day must be given to the instructor in person or be signed and dated by an office attendant and placed in the instructor's box.

Tardy students may begin a timed quiz or test if there is still time left, but they must turn the quiz in when the other students do. Students who miss a graded item in class due to tardiness will not be allowed to complete said item at a later date. The only situation in which this would be allowed would be excused absences.

**Recital Bonus Points:**
The professor believes that listening is an integral part of being a musician and educator. Students will be rewarded ten bonus points on a quiz grade for every low brass-oriented recital they attend throughout the semester. Students must attend the recital, get one of the low brass faculty members or a
professor to sign a program or ticket, and bring the signed document to class.

Additionally, if the student attends all three major low brass performances, one of their lowest quiz grades will be dropped.

Major Low Brass Performances: (30 points per recital or 100 point for all attending all three)
- **Tuesday, October 3rd, 7:30 p.m. Dr. Salas Faculty Recital**
- **Sunday, November 12, 4:00 p.m. Viento Sur Quartet from Argentina**
- **Tuesday, December 5th, 6:00 p.m. Dr. Chapa Faculty Recital**

**Equipment Policy:**
Throughout the semester, students will be using university-owned instruments and equipment such as mouthpieces and instruments. Students are responsible for treating this equipment with care and respect, and students will take full financial responsibility of whatever is checked out to them in the event of damage or loss.

**Use of D2L:**
Grades will be displayed for students on the Desire to Learn website. Students are encouraged to check D2L on a regular basis.

**JackText:**
Text messages such as if the instructor is sick, will be sent to members of the class using the university service, JackText. You can sign up for this service on Banner in your MySFA. If you do not, you will receive a somewhat strange-looking message via e-mail.

**Success in this Class:**
To be successful in this class it is important that students come to class on time and turn things in on time, study outside of class, actively participate in discussion and pedagogical exercises, take notes, stay organized, and keep up with the course material. If students feel as if they are falling behind or are unclear about something, they are encouraged to contact the instructor.

**Academic Integrity:**
Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

**Definition of Academic Dishonesty:**
Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade of a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Cheating on anything in this class, whether it is an in-class or out-of-class graded item, will result in an automatic zero on that item.
**Withheld Grades- Semester Grades Policy (A-54):**
Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

**Students with Disabilities:**
To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004/468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to [http://www.sfasu.edu/disabilityservices](http://www.sfasu.edu/disabilityservices).

**Acceptable Student Behavior:**
Classroom behavior should not interfere with the instructor's ability to conduct the class or the ability of other students to learn from the instructional program (see the Student Conduct Code, policy D-34.1). Unacceptable or disruptive behavior will not be tolerated. Students who disrupt the learning environment may be asked to leave class and may be subject to judicial, academic or other penalties. This prohibition applies to all instructional forums, including electronic, classroom, labs, discussion groups, field trips, etc. the instructor shall have full discretion over what behavior is appropriate/inappropriate in the classroom. Students who do not attend class regularly or who perform poorly on class projects/exams may be referred to the Early Alert Program. This program provides students with recommendations for resources or other assistance that is available to help SFA students succeed.

Students who are sleeping, texting, playing on the internet, doing work for other courses, or any other inattentive behavior will be asked to quietly leave and will be counted as absent.